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**EVERY CHILD,  
EVERY OPPORTUNITY,  
EVERY DAY...  
STRIVING FOR SUCCESS**

**WELLSBORO AREA SCHOOL DISTRICT  
ESSA TITLE 1  
PARENT & FAMILY ENGAGEMENT POLICY  
Charlotte Lappla Elementary  
UPDATED May 2022**

The Wellsboro Area School District Title 1 Parent & Family Engagement Policy is a document that is reviewed annually by the Federal Programs Coordinator, parents, teachers and staff. This policy is subject to changes in the law and to changes in policy at the federal, state and local levels.

1. District staff will be directed to contact parents in the spring of the year if their children are being recommended for Title 1 services in subsequent years.
2. Selection of students will follow state and federal guidelines that target and serve those children in greatest need.
3. Statistical data will determine academic and economic deprivation. This data will be available upon request by state and federal auditors.
4. Parents will be given an opportunity to sign a permission slip and consent to or decline the opportunity to have their child participate in the program. In addition, they may consent to or decline the opportunity to have their child photographed for news releases/website publications associated with the program.
5. If a parent chooses to decline the opportunity to participate, the reading specialist and/or the Title 1 Coordinator will fill that instructional slot with the next available/eligible student. Access to the program when a parent refuses service may not be available until the beginning of the next school year. Parents should be informed of this at the time they refuse services.
6. Parents are provided permission slips to participate in the program.
7. Parents of participating children will be provided with a description and explanation of the curriculum, forms of academic assessments used to measure students' progress, and achievement levels of the students on the diagnostic assessments used to determine the student's need for the intervention as well as performance levels on the PSSAs, if applicable.
8. Title 1 staff will be available to conference with parents on regularly scheduled district-wide parent conference days. In addition to those days, reading specialists will make every effort to conference with parents at other

- mutually agreed times, return phone calls, and keep parents updated on students' progress as is reasonable.
9. Title 1 staff will conduct an annual parent meeting, at a convenient time, to plan, review, and improve the program and make necessary changes. Parental input will be solicited. This will include, but not limited to, the updating of the Family Engagement Policy. All Title I parents will be invited to attend this meeting.
  10. Progress reports and a cumulative record folder will be maintained on each participating Title 1 student. Parents will receive a copy annually and/or upon request. Teachers will be available to help parents interpret the data upon request.
  11. Annual parent training/family engagement opportunities will be offered at various times to parents of Title 1 students in an attempt to increase parent knowledge on what they can do at home to help their child be successful at school, and how they can become more involved in their child's educational process.
  12. The school will reach out to parents/guardians to collaborate with school staff on the value of contributions parents and family members can have in the educational process, how to reach out to, communicate with, and work with parents and family members as equal partners in the educational process.
  13. A School-Parent-Student Compact will be sent home with the Title 1 student for the student and his/her parents to review and sign. This compact is a requirement of the state and students will still be eligible to participate in the program without completing and returning this form. Parents will have the opportunity to annually contribute to the revision of the Compact.
  14. The school will provide materials and training to help parents to work with their children to improve achievement, such as literacy, technology, and the harms of copyright piracy.
  15. To the extent feasible and appropriate, the school will coordinate and integrate parent involvement programs with federal, state, and local programs including public preschool programs that encourage parents/guardians to more fully participate in their child's education.

Because we are a Title 1 participating school district, parents have the right under the ESSA Federal Act to review documentation pertaining to staff qualifications. In doing so, the parent should contact the program coordinator to set up an appointment.