



## STUDENT SERVICES AGREEMENT

This Agreement ("Agreement") is made and entered into as of the first day of July 2022, by and between Partners In Progress, Inc. ("Party of the First Part" and "Vendor"), having its principal place of business located at 332 South Main Street, Mansfield, PA 16933, and **Wellsboro Area School District** ("Party of the Second Part" and "Customer"), having its principal place of business at 227 Nichols St, Wellsboro, PA 16901.

WHEREAS, Customer desires to engage Vendor to perform services described herein and Vendor desires to provide such services, in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, Vendor and Customer hereby agree as follows:

### 1. VENDOR SERVICES

During the term of this Agreement, Vendor shall provide Transition House, Community Based Vocational Training, World of Work and Job Shadowing/Coaching to students that are from the Wellsboro Area School District and approved for the program.

### 2. AGREEMENT PERIOD

A. The term of this Agreement is from July 1, 2022 through June 30, 2023. The terms of the herein Agreement may be re-negotiated at the end of this period;

B. Either party may cancel or revise this Agreement with thirty (30) days prior written notice of the intended cancellation or revision;

C. If one party receives notice of a request to revise this Agreement in any manner from the other party, the party receiving such notice may choose to accept the requested changes, or said party may choose to deem the Agreement null and void in its entirety at the end of the thirty (30) day notice period;

3. SERVICE SPECIFICATIONS

- A. Services will be performed by Vendor at 38 Saint James Street Mansfield, Wellsboro High School and throughout a variety of local communities.
- B. Services performed by Vendor are educational/vocational programming as designed by Partners In Progress.

4. PAYMENT FOR SERVICES

- A. Customer will pay Vendor **ONE HUNDRED AND TEN DOLLARS (\$110) per student for Transition House**  
**SIXTY-TWO DOLLARS per hour, per student for CBVT**  
**SEVENTY-SEVEN DOLLARS (\$77) per classroom lesson for World of Work**  
**FIFTY DOLLARS (\$50) per student, per hour for out of classroom experience for World of Work.**
- B. Vendor will invoice Customer on a monthly basis.

IN WITNESS WHEREOF, the parties hereto, each acting under due and proper authority, have executed this Agreement as of the date first written above.

VENDOR

CUSTOMER

Partners In Progress, Inc.

Wellsboro Area School District

\_\_\_\_\_

\_\_\_\_\_

By: K. Irene Morgan, Executive Director

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT A

Partners In Progress' (PIP) Transition Services include but are not limited to the following:

**Transition House** – Students attend this program in a genuine home setting to learn and practice daily living skills. This includes community integration, public transportation, health and nutrition, recreation and leisure activities, household upkeep, money management, accessing community resources, self-advocacy and more. The Transition House Instructor is trained in Early Childhood Education and the Program Director is a certified Special Education Teacher. Students may attend as many days per week that the IEP team deems appropriate. The program operation range is 9:00am to 2:00pm. Students may attend half year or full school year sessions.

**Community Based Vocational Training (CBVT)** – A PIP Employment Specialist meets with student/teacher to discuss and assess the interests of the student. This service could also result from a job shadowing experience. PIP then develops a location with a local business for the student. This allows the student to gain on the job training and real work experience in a real work environment. This can include a setting where students are learning transferable and soft employment skills or job specific training in a realistic career area. A job coach accompanies the student to provide supervision, job support and to ensure health and safety. Transportation is included in this service. Typically student participants attend their worksite once a week for a few hours at a time although individualized scheduling can occur. This service can last from one marking period up to the entire school year. Multiple sites can be included in the experience.

**World of Work** – This is geared towards students entering the work force or going on to post-secondary education. This program is aligned with the PA Academic Standards for Career Education and Work, Family and Consumer Science & Business and Computer and Information Technology. PIP will come to your classroom with a curriculum designed for student success and utilize community based instruction for hands on job skill development.

**Job Shadowing/Coaching** – A PIP Employment Specialist meets with student/teacher to discuss and assess the interests of the student. PIP develops observation site where the student is able to observe a job in an area of the student's interest. This allows the student a realistic view of what their desired career entails. Job Shadowing also contains career counseling as part of its service. PIP provides transportation and supervision for the student. Students can participate in as many job-shadowing experiences as the IEP team deems appropriate for the student. Job shadow experiences may last a few hours up to the whole school day. It is possible for this service to occur after regular school hours dependent upon the job site and if appropriate for student success.



Creating Employment Opportunities For All

332 South Main Street  
Mansfield, PA 16933

### General Photography Release

I hereby authorize Partners In Progress, Inc., hereafter referred to as "Company," to publish photographs taken of me for the Partners In Progress: (Please select all that apply)

- Social Media Sites (Including but not limited to: Facebook, Instagram, Twitter)
- Any Partners In Progress, Inc. related websites
- Annual Banquet Slide Show
- Newsletter
- Advertising/Marketing Material
- Training

I hereby waive any right to inspect or approve the finished photograph/spot or advertising copy or printed matter that may be used in connection therewith or to the eventual use that it might be applied.

I hereby release and hold harmless company from any reasonable expectation of privacy or confidentiality associated with the images and article specified above.

I further acknowledge that my participation is voluntary and that I will not receive financial compensation of any type associated with the article, taking or publication of these photographs or participation in Company marketing materials. I acknowledge and agree that publication of article and said photos confers no rights of ownership or royalties whatsoever.

I hereby release company, its contractors, its employees, and any third parties involved in the creation or publication of marketing materials, from liability for any claims by me or any third party in connection with my participation.

I hereby warrant that I am the parent/Guardian of \_\_\_\_\_ and have all authority to sign this consent on their behalf. This consent will end when the student is able and legally old enough to sign their own consent.

I have read the foregoing release, authorization and agreement before affixing my signature below, and warrant that I fully understand the contents thereof.

**This consent may be withdrawn at any time except to the extent that action has already been taken.**

**I understand that this consent will be in effect upon the date signed.**

**I understand that this authorization will remain valid until one of the following events occur:**

- 1) I am discharged from services with Partners In Progress, Inc.
- 2) I communicate with Partners In Progress Student Services Staff of my desire to change my consent to photographs.

#### Authorization

Student Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School: \_\_\_\_\_

# PARTNERS IN PROGRESS

## Student Services

332 South Main Street - Mansfield, PA 16933  
(570) 662-7026 Fax (570) 662-3656

### CONSENT TO RELEASE INFORMATION

I hereby give Partners In Progress - permission to request, receive, copy and exchange information from my Individual record with \_\_\_\_\_

(School District)

about \_\_\_\_\_

(Student's Name)

(D.O.B.)

The information will be used for the purposes of identifying specific problem areas and developing a case plan for treatment, services and evaluating the progress of the treatment services.

Partners In Progress hereby agrees to use this information in the best interests of the above named Student. This information may be introduced as evidence in any administrative or judicial hearing brought by or against Partners In Progress. For all other purposes, this information will remain strictly confidential.

I acknowledge that Partners In Progress has the HIPPA Notice of Privacy Practice posted in a visual spot at the PIP building. If I have any questions I am aware that PIP staff will answer any question regarding this policy.

I understand that I have no obligation whatsoever to disclose any information from my Student record and I understand that I may revoke this consent at any time by notifying Partners In Progress in writing.

#### **Specific information requested:**

X Psychological Evaluation

X Summary of Treatment Programs

X Psychiatric Evaluation

X Medical Information

X Social History

X Results of Recent Physical Exam

X Academic Progress Reports

X Photo/PR

X Other

I have had this form read and explained to me. My signature attests to my understanding of its contents:

\_\_\_\_\_  
(Student if 18 or older/Parent/Guardian Signature)

\_\_\_\_\_  
(Relationship to Student)

\_\_\_\_\_  
(Date)