



DISTRICT ADMINISTRATION OFFICE
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EVERY CHILD,
 EVERY OPPORTUNITY,
 EVERY DAY...
 STRIVING FOR SUCCESS

**Program Title (CIP Code) 51.9999 Health Occupations
 Occupational Advisory Committee
 September 22, 2022**

- I. Call to Order: 9:06 AM
- II. Welcome and Introduction of Members
 - a. OAC Lists for all WAHS programs

The overall career technical education programs for Wellsboro Area High School were shared with the Health OAC with names and titles of the respective OAC members.

- b. OAC's meet a minimum of 2x a year
- III. OAC Attendance:

x	Lauren Scheetz 570-439-5672	x	Brandon Dresser 814-335-4300
x	Jim Nobles 757-813-1969	x	Hannah Kroll 570-250-2544
x	Shane Mascho 717-609-2419	x	Jeremy Byrd 919-669-6108
x	Tyler Wiand 570-428-2830	x	Amy Coots 570-404-2666
x	Alanna Huck 570-404-1927	x	Kristen Hamilton 717-756-5676
x	Susan Gage 570-724-1466		

- IV. Approval of Spring 2022 Minutes- No Minutes- New Program Creation

Motioned		Seconded	
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- V. Old Business:
 - a. Not Applicable
- VI. New Business:
 - a. Bylaws

Motioned	Jim Nobles	Seconded	Susan Gage
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The bylaws are a template document from the PA Department of Education with the proper program of study entered (CIP 51.9999). Jim suggested that we adopt them and revisit it in the Spring with more time to review. The bylaws can be changed as needed with the approval of the committee. All in favor.

b. Chairperson, Vice Chair, Secretary

Motioned	Kristen Hamilton	Seconded	Susan Gage
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Motion by Kristen nominate Mr. Nobles as the chairperson for the OAC. All in favor.

Motioned	Kristen Hamilton	Seconded	Jim Nobles
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Motion by Kristen and second by Jim to nominate Susan Gage as Vice Chair. All in favor.

Motioned	Alanna Huck	Seconded	Kristen Hamilton
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Motion by Alanna Huck and second by Kristen Hamilton to nominate Amy Coots as secretary. All in favor.

c. PA Department of Education, Career Technical Education Definition of CIP 51.9999

The CTE career definition was shared with the OAC. The reason this CIP was selected was the breadth of health occupation represented and the range of post-secondary education (On the Job Training to BS, MS, Dr.). Mrs. Hamilton expressed her support in selecting this specific program of study as it provides more opportunities for more students in the range of health occupations in alignment with employment needs in the area. The committee agrees with the selection.

d. Health Occupation Curriculum/Task Grid

The task grid for health occupations was shared. Our curriculum must include all items on the state task grids. Our OAC can take some time to review them, and we can always add to them based on what our local employers need. Students must demonstrate proficiency in the tasks. Mr. Nobles stated we may want to add hospital outpatient practices/non-clinical positions that are essential but do not touch patients. Mr. Dresser added that it does not matter the pathway that you reach a credential/certification such as RN. Mrs. Coots shared a meaningful statement that Mrs. Gage has reiterate- "All paths are good." Several shared training or college classes could be paid in a career path in their workplace. Mr. Nobles has a scholarship program for students that is starting. Mrs. Gage shared about loan repayment. Ms. Scheetz shared that PCT has a grant funding

curriculum which could be explored further as we link up with our postsecondary partners. These are the opportunities we want shared with our teachers. Mrs. Coots added that when the program is operational the teacher will be the contact through with our OAC and others in the health care field will be able to share with students. Many believe that educating parents is essential in 1) "All paths are good"/multiple pathways, 2) Job opportunities, 3) Sustainable, living wage

There was discussion on how the program will enable students to be in a better position when applying for post-secondary programs because they will have lab time to demonstrate tasks.

- e. PA Smart/Equipment and Supplies to teach health occupations
 - i. What is needed?

The committee will review the list but in the initial review many felt there would be availability to donate equipment on the PA Smart grant list. As this is shared, Mrs. Coots will make the notes and other items can be added for the program. We would like the OAC to review the list considering what is truly needed in health care to ensure it matches what is used in industry (a requirement of CTE programs of study).

Mrs. Hamilton noted that we can make changes with our grant and there is some flexibility. She also mentioned the Deerfield Foundation and Mr. Nobles mentioned the Mase foundation.

Mr. Nobles asked if students in other districts will be able to attend the program. Mrs. Huck said we will need to look into this. Initially, "we want to start small and implement well."

Mr. Byrd shared that Perkin's funding fluctuates and is not consistent which makes it difficult to plan.

- ii. Approval Equipment and Supplies-Tabled for a future meeting

- f. Safety Checklist (D)- will share via email
- g. "Shop" layout (D)- will share via email
- h. Analysis of NOCTI test- Not applicable/no data
- i. Discussion of all negotiated performance measures (Not applicable/no data)
- j. Program Evaluation (H): Verification of Industry Standard and Student Competencies are being Achieved- Not applicable

The industry-based credentials (IBC) accepted by the PDE CTE were shared. The committee would like credentials that are meaningful for students after high school. The OAC will review and provide recommendations on two IBC that we would like to associate with the program.

k. Employment Outlook/Co-op Opportunities/ Placement After Graduation (H)

i. High Priority Job listing and Employer/Industry Need

The list was shared, and employers shared that the figures are low and they will share accurate data for our area. Ms. Scheetz also added that this doesn't include a sign on bonus. Mrs. Hamilton shared that at the Economic Summit data will be shared that we can use. Mrs. Coots requested that more accurate data be sent to reflect the Northern Tier as it can be used in our applications to meet state requirements.

l. Articulation Agreements and/or Dual Enrollment

Mrs. Coots shared that we have a PCT dual enrollment agreement, and the goal is at least one dual enrollment class for every CTE program, such as medical terminology. Mrs. Kroll shared that she was able to take two levels of anatomy in high school resulting in eliminating one year of college. Mrs. Huck said we will be able to look at this by looking at adding a biology teacher.

m. Sample Letter of Support -Tabled until the Spring meeting

n. Teacher Credentials

A teacher in CTE needs to come from industry. We will discuss this indepth at the next meeting. Initially, we would need to share with the school board and gain approval for the position. The tentative timeline for this is November - December. Mrs. Kroll asked about the hiring process. The position will be a teaching position in the professional contract with the summers of following the typical school calendar. The first year the PA Smart grant can pay for time to recruit students in the program and to work in the summer to assemble the room and prepare the curriculum to be ready for students the first day of school in August 2023.

o. Next meeting- Discuss timing of meeting

The members felt 9:00 and Fridays are generally an optimum meeting time. **The next meeting will be December 2, 2022, at 9:00 in the Health Occupations room at the Wellsboro Area High School.**

VII. Other Business or Related Matter

VIII. Adjournment- 10:35 AM

Motioned	Jim Nobles	Seconded	Brandon Dresser
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