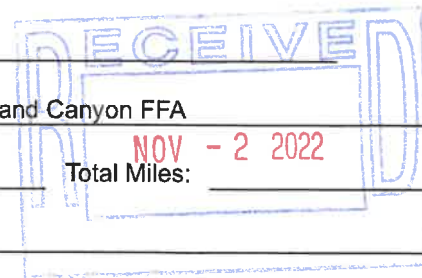


WELLSBORO AREA SCHOOL DISTRICT  
Field Trip Transportation Request Form



1. Teacher: Melanie Berndtson School: WAHS
2. No. of Students: 30 Adults: 3 Class or Organization: Grand Canyon FFA
3. Date of Trip: 2/11-2/12/23 Destination: Harrisburg, Sheraton Hotel Total Miles: \_\_\_\_\_
4. Estimated departure time: 7:30 AM Saturday From: WAHS
5. Estimated return time (arrival in the district): 3:00 PM Sunday
6. Meal Plans (if applicable): meals will be provided with registration - students bring money for lunch - down and back
7. Is school bus transportation required? How many? 1
8. Will a coach bus be required? How many? \_\_\_\_\_
9. Are private cars to be used? If yes, how many cars will be used? \_\_\_\_\_  
Who are the drivers? \_\_\_\_\_  
Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof ?
10. The district is requested to pay \$ 0 out of the total cost of \$ \_\_\_\_\_  
Account Code Number \_\_\_\_\_
11. If the district is not expected to pay all of the costs, what other funds are going to be used?  
FFA members and chapter pay for reg. and trans. Account Code, if appropriate: FFA Activity account
- Notes: \_\_\_\_\_
12. For overnight field trips, a list of Students and Chaperones is attached.
13. A brief itinerary/description of trip is attached.
14. Signature of Teacher: *Melanie Berndtson* Date Submitted: 10/31/22
15. Principal's Approval: \_\_\_\_\_ Date: \_\_\_\_\_
16. Superintendent's Approval: *[Signature]* Date: 11/2/22
17. Received by Transportation Coord.: \_\_\_\_\_ Date: \_\_\_\_\_
18. Estimated Cost: \_\_\_\_\_ Bus Contractor: \_\_\_\_\_

Distribution:



Pentzler  
Agenda

**Pennsylvania FFA Association**  
2022 Agricultural Cooperation Establishes Success (ACES)  
Conference

**#ACES2022 - "Embrace Your Story"**

**Saturday Schedule (Feb. 5th, 12th, and 19th)**

- Lunch On Your Own
- \*11:30am-12:30pm: Registration - PA Ballroom
- \*12:40pm-1:00pm: Opening Ceremonies & Welcome - Commonwealth Ballroom
  - 1:00pm-5:00pm: *Teacher's Workshops* - PA Ballroom
  - \*1:00pm-5:00pm Small Group Workshops (SEE BACK)
- \*5:00pm-6:00pm: Check Into Hotel Rooms - Sheraton Hotel
- \*6:15pm - 7:45pm: Dinner Buffet - Commonwealth Ballroom
- \*\*8:00pm-10:15pm: Social Time - Commonwealth Ballroom
- \*\*10:20pm-10:40pm: Reflections - Commonwealth Ballroom
  - 11:00pm: LIGHTS OUT - CURFEW

**Sunday Schedule (Feb. 6th, 13th, and 20th)**

- \*\*\*7:30am-8:00am: Optional Time of Inspiration - Commonwealth Ballroom
- \*\*\*8:00am-10:30am: Breakfast and Activity - Commonwealth Ballroom
- \*\*\*10:30am: Remarks and Closing Ceremonies - Commonwealth Ballroom

**Thank You For Choosing to EMBRACE YOUR STORY with Us!**

Dress Code:

**\*Official Dress**

**\*\* School-Appropriate Clothing**

**\*\*\* ACES T-Shirt**