

WELLSBORO AREA SCHOOL DISTRICT
Field Trip Transportation Request Form

Overnight
Request

1. Teacher: Jessica Webster School: High School

2. No. of Students: 30 Adults: 4-5 Class or Organization: Outdoor Club

3. Date of Trip: Mar. 10-12 2023 Destination: Killington Vermont Total Miles: 700

4. Estimated departure time: 8:00:00 AM Mar.10th From: High School

5. Estimated return time (arrival in the district): 10:00:00 PM Mar. 12th

6. Meal Plans (if applicable): _____

7. Is school bus transportation required? Yes No How many? 1

8. Will a coach bus be required? Yes No How many? 1

9. Are private cars to be used? Yes No If yes, how many cars will be used? 5

NOV 30 2022

Who are the drivers? Chaperones

Are all of the cars to be used covered by at least \$50,000 - \$100,000 (preferably \$100,000 - \$300,000) of insurance, and do you have proof? Yes No

10. The district is requested to pay \$ 0 out of the total cost of \$ _____

Account Code Number _____

11. If the district is not expected to pay all of the costs, what other funds are going to be used?

Students will pay for the trip Account Code, if appropriate: _____

Notes: _____

12. For overnight field trips, a list of Students and Chaperones is attached.

13. A brief itinerary/description of trip is attached.

14. Signature of Teacher: Jessica Webster Date Submitted: 11/18/22

15. Principal's Approval: _____ Date: 11/18/22

16. Superintendent's Approval: _____ Date: 11/30/22

17. Received by Transportation Coord.: _____ Date: _____

18. Estimated Cost: _____ Bus Contractor: _____

- Distribution:
- Original - Superintendent/Transportation Coordinator
 - Copy 2 - Building Secretary
 - Copy 1 - Business Office (SS, FS, AA)
 - Copy 3 - Faculty Member

Attach Visa



KILLINGTON SKI & SNOWBOARD ITINERARY

MARCH 10TH – DEPARTURE FROM HIGH SCHOOL @ 8:00 AM

- Plan on arriving at the High School between 7:15 – 7:45 am
- 7:15 am – 7:45 am students bags will be checked and load on to the bus.
- 10:00 Stop at Binghamton Dunk'in Donuts or Starbucks
- Noon – Guilderland Travel Plaza, Albany for lunch
- 3 pm Check-in at Best Western Rutland VT.
- 6 pm order dinner from Ramunto's Sicilian Pizza: Delivered to Hotel
- 9 pm Room Check

MARCH 11TH FULL DAY AT THE MOUNTAIN

- Wake-up call at 6:30 am
- Continental Breakfast
- Depart for Mountain at 7:30
- 1st Check-in with chaperones @ 10:00 am (send a picture of your group and where you are at)
- 2nd Check-in with chaperones @ 1:00 pm (send a picture of your group and where you are at)
- 3:00 reminder to meet back at Snowshed Lodge for departure at 4 pm. (This location will be a text to your phone)
- Depart from Killington Resort at 4:30 to return to Best Western
- 6 pm leave for dinner at Best Western
- 9 pm Room Check

MARCH 12TH MOUNTAIN AND RETURN TO WELLSBORO HIGH SCHOOL

- Wake-up call at 6:30 am
- Continental Breakfast
- Check out of Hotel and Depart for Mountain at 7:30
- 1st Check-in with chaperones @ 10:00 am (send a picture of your group and where you are at)
- 2nd Check-in with chaperones @ 1:00 pm (send a picture of your group and where you are at)
- 3:00 reminder to meet back at Snowshed Lodge for departure at 4 pm. (This location will be a text to your phone)
- Stop at Clifton Park Center NY, Burger King, around 6:30
- Text parents in Elmira, NY to finalize arrival time at High School
- Return to High School at 10:00 pm

MEAL PLANS

The only meals included within the trip are:

- **Continental Breakfast at Best Western on Saturday and Sunday**
- **Dinner on Saturday night**

Students must bring spending money for all other meals

- **Meals at the mountain can be expensive, expect to spend an average of \$20.00**
- **Students may bring a small travel cooler from home with snacks and food**
- **Dinner Friday night will be at Ramunto's Sicilian Pizza: Menu items range from \$5-\$20**
- **Other meal stops include Dunkin Donuts, Burger King, and Guilderland Travel Plaza**

CHAPERONES

Jessica Webster

Liz Hoover

James Mack

Drew Seeling

Jill Gastrock

SCHOOL POLICIES

All applicable school policies outlined in the high school student handbook will be in effect. (Please refer to the Student Handbook for specific information regarding school-sponsored events.) The teacher/ advisors and teacher appointed chaperones are the school district representatives who have the authority to enforce school policies as they relate to school sponsored trips. Please refer to the student handbook for specific information regarding appropriate behavior and consequences. A student not permitted on the ski trip(s) due to disciplinary action within the school will not get a refund. A student who violates school rules during a ski club trip may lose their lift ticket, face school discipline and could forfeit their privilege to attend future ski club functions for the duration of their school experience.