

**WELLSBORO AREA SCHOOL DISTRICT**

Board of Education Meeting Minutes

November 8, 2022 - 6:30 PM

- I. Call to Order by President Christopher Gastrock at 6:30 PM in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

Honoring our Veterans: Mrs. Huck held a time of silence to honor our Veterans.

- II. President Gastrock led the Pledge of Allegiance.

- III. Roll Call of Members: Mrs. Linda West; Mr. Lee Stocks; Mr. John Hoover; Mr. Daniel Nowak; Mrs. Tracy Doughtie; Mr. Christopher Gastrock; Mr. Albert Bieber; Mrs. Rebecca Charles; Mrs. Maegan McConnell.

- IV. Announcement of any Executive Sessions: An executive session was held on Thursday, November 3rd, 2022 at 8:30 PM in the Old Music Room for the purpose of personnel and litigation;

- V. Concerned Resident Issues: Mr. David Messineo thanked the board for honoring our Veterans. He also provided a handout with images related to freedom.

- VI. Approval of Agenda - A motion was made by Mrs. McConnell, seconded by Mrs. Charles, to accept the agenda as presented. On a voice call, there were 9 yes votes, Motion passed.

Approved     Disapproved     Amended     Tabled     Postponed

- VII. Board Minutes/Financials – A motion was made by Mrs. McConnell, seconded by Mrs. Charles, to accept the board minutes and approval of bills as presented. On a voice call, there were 9 yes votes. Motion passed.

\*A. Minutes of Previous Meeting

Work Session of October 4, 2022;

Board Meeting of October 11, 2022

Buildings & Grounds Minutes of October 17, 2022

\*B. Approval of Bills

General Fund Invoices;

Student Activity Invoices;

Capital Reserve Invoices;

Disbursements – General Fund;

Approved     Disapproved     Amended     Tabled     Postponed

- VIII. A. Reports

1. Superintendent - Mrs. Alanna Huck reported that we have hit the 50<sup>th</sup> day of school and that she will be attending an upcoming Superintendent Summit.
2. Business Manager
3. Board Members
4. Student Representatives – High School: Mikaella Posada

- IX. CONSENT ITEMS

Roll Call Vote

A motion was made by Mrs. Doughtie, seconded by Mrs. Charles, to approve the Consent Items, as follows:

1. PERSONNEL

\*A. Extra-Curricular Resignations

Consideration of approval to accept letters of resignation from:

1. Steve Macensky, High School Golf Head Coach, effective October 12, 2022.
2. Jeff Zuchowski, High School Volleyball Head Coach, effective November 2, 2022;

\*B. Support Staff Resignation Due to Retirement

Consideration of approval to accept letter of resignation due to retirement from Margaret Adams, Charlotte Lappla Building Secretary, with regret, effective December 31, 2022.

\*C. Professional Staff Resignation

Consideration of approval to accept letter of resignation from Candy Lewis, Rock L. Butler Middle School Special Education Teacher, effective November 29, 2022.

The roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mrs. Charles - Yes

Approved     Disapproved     Amended     Tabled     Postponed

**X. ACTION ITEMS:**

A motion was made by Mrs. Charles, seconded by Mrs. McConnell, to approve the Action Items, as follows:

**1. ADMINISTRATION AND ORGANIZATION**

\*A. Approval of Items for Sale Via a Bid Process

Consideration of approval of the following items for sale via a bid process:

1. Light Machine Corporation – Prolight Maching Center – Desktop CNC mill
2. Light Machine Corporation - Prolight Turning Center-CNC lathe-Desktop CNC lathe

B. Approval of Wellsboro Area School District Comprehensive Plan 7/1/2022 – 6/30/2025

Consideration of approval of the Wellsboro Area School District Comprehensive Plan 7/1/2022 – 6/30/2025 as presented.

C. Approval of *Aspire Financial*

Consideration of approval of *Aspire Financial* as a 403B provider for the Wellsboro Area School District effective November 8, 2022.

The roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mrs. Charles - Yes

Approved     Disapproved     Amended     Tabled     Postponed

**2. PERSONNEL**

A motion was made by Mrs. Doughtie, seconded by Mr. Nowak, to approve the Action Items, as follows:

A. Extra-Curricular Volunteer Appointments for School Year 2022-23

Consideration of approval for the following volunteer appointments for School Year 2022-23:

1. Doris Sargent, Elementary Volunteer, during the entire school year 2022-23;
2. Andrew Rendos, Volunteer High School Wrestling Assistant Coach, effective November 18, 2022 – March 11, 2023;
3. Todd Webster, Volunteer High School Wrestling Assistant Coach, effective November 18, 2022 – March 11, 2023;
4. Isaac Porter, Volunteer High School Wrestling Assistant Coach, effective November 18, 2022 – March 11, 2023;
5. Sarah Mosher, Volunteer High School Girls Basketball Assistant Coach, effective November 18, 2022 – March 25, 2023;
6. Hunter Waid, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
7. McKaylee A. Locke, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
8. Elaineah May Brown, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
9. Elizabeth Williams, Volunteer Student Teacher – Observation Hours from Mansfield University, for the 2022-23 School Year;
10. Alexander Bloss, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;
11. John F. Keiers, as Rock L. Butler Middle School tutor, for the 2022-23 After School Tutoring Program;

**\*B. Conference Requests**

Consideration of approval for the following conference requests:

1. James Mack, High School Culinary Arts Teacher, to attend “Niagara Falls Culinary Institute Professional Development Day”, in Niagara Falls, New York on December 5 & 6, 2022 (All expenses paid through American Culinary Federation (ACF); Substitute costs: \$322) **TOTAL: \$322 to be paid from General Fund**
2. Erin Szentesy, Middle School English, Melissa Morral, Middle School ELA, Kate Kreger, Elementary Teacher, and Robert Kreger, Middle School Principal, to attend “PA Educational Technology Expo & Conference – PETE&C” in Pocono Manor, NY on February 12-15, 2023; (Estimated Costs: Travel: \$97.50; Lodging: \$1,540.17; Meals: \$200; Registration: \$897; Substitute Costs: \$1,125- **TOTAL: \$3,859.67 to be paid from Travel Account**)
3. Dr. Jake Rogers, Jeremy Byrd, Jennifer Outman, Shane Mascho and Brigitte Largey to attend PBIS Impementers’ Forum, in Hershey, PA on November 30 – December 2, 2022 (Estimated Expenses: Travel: \$937.50; Lodging: \$1,724.19; Meals: \$500; Substitute Costs: \$990 ; Registration: \$425 **TOTAL ESTIMATED EXPENDITURES: \$4,576.69 to be paid from General Fund.**

**C. Approval of Homebound Teacher for School Year 2022-23**

Consideration of approval for Tammy Giarth, WOA Lead Teacher, to provide homebound instruction for Student #2 HB 2022-23 commencing November 1, 2022 through three (3) months at the rate of \$34.00 per hour (6 hrs. per week including prep time) and mileage allowed at the IRS rate of \$.625 per mile.

**D. Approval of School Van Driver**

Consideration of approval for the following school van driver:

1. Sapphire Marie Dawson, school van driver for Correll Student Transport, effective October 21, 2022;

**E. Professional Staff Hire**

Consideration of approval for the following professional staff hire for School Year 2022-23:

1. Holden Kennedy, Elementary Teacher, effective December 12, 2022, Step #1, Bachelors Degree, at a salary of \$52,085;

F. Request for F.M.L.A.

Consideration of approval to grant F.M.L.A. to Employee #3127 for the period of December 20, 2022 – March 23, 2023.

\*G. Approval of Hire of WASD Business Manager/Board Secretary and Approval of Employment Contract

Consideration of approval for the hire of Jordan DeHaas as Wellsboro Area School District Business Manager/Board Secretary, at a salary of \$75,000 with an effective start date of November 22, 2022 as well as approval for her Employment Contract effective 11/22/2022 – 6/30/2025.

H. Extra-Curricular Hire for School Year 2022-23

Consideration of approval for the extra-curricular hire of Gregory Carr as High School Softball Head Coach, effective March 6 – June 16, 2023, for a stipend of \$3,314.

The roll call vote was as follows:

Mrs. West – Yes, Abstained from H

Mr. Bieber – Yes

Mr. Stocks – Yes

Mr. Nowak – Yes

Mrs. Doughtie – Yes

Mr. Hoover – Yes

Mrs. McConnell – Yes

Mr. Gastrock – Yes

Mrs. Charles - Yes

3.  Approved     Disapproved     Amended     Tabled     Postponed  
**STUDENT**

A motion was made by Mrs. Doughtie, seconded by Mrs. Charles, to approve the Action Items, as follows:

\*A. Approval of Request for Approved Educational Field Trip

Consideration of approval for the following Request for Approved Educational Field Trip:

1. Madalinn Wolz, a second grade student at Don Gill Elementary School, to travel with her mother, Stacie Clark, out of town for work on November 7 – 22, 2022;

\*B. Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. Lara Owlett, High School Language Teacher (French and English), to take Wellsboro French Club (approximately 15-20 students) to France on June 17 – 25, 2024. (Expenses will be paid by students through fundraising);
2. James Mack, High School Culinary Arts Teacher, to take Culinary Travel Club (consisting of 8 students) to Italy on June 14 – 25, 2023; (Expenses will be paid by students and parents)
3. Melanie Berndtson, High School Horticulture Teacher, to take 30 students (Grand Canyon FFA) to
4. Melanie Berndtson, High School Horticulture Teacher, to take 6 students (Grand Canyon FFA) to State Legislative Leadership Conference, Harrisburg, PA on March 26-28, 2023;
5. Melanie Berndtson, High School Horticulture Teacher, to take 30 Grand Canyon FFA students to “ACES Leadership Conference” in Harrisburg, PA on February 11-12, 2023;

\*C. Approval of Request to Establish a Student Activity Account

Consideration of approval of Request to Establish a Student Activity Account, to wit,

“**WAHS Odyssey of the Mind**” for the purpose of providing activities and support to students competing in Odyssey of the Mind at the high school level; students will engage in selling items and hosting events to raise money. Advisor: Amber Whitney, High School Technology Education/Industrial Arts teacher;

The roll call vote was as follows:

Mrs. West – Yes,

Mr. Bieber – Yes

Mr. Stocks – Yes

Mr. Nowak – Yes

Mrs. Doughtie – Yes

Mr. Hoover – Yes

Mrs. McConnell – Yes

Mr. Gastrock – Yes

Mrs. Charles - Yes

\_X\_Approved      \_Disapproved      \_Amended      \_Tabled      \_Postponed

4. **OTHER**

A motion was made by Mrs. Charles, seconded by Mr. Nowak, to approve the Action Items, as follows:

- \*A. Approval of Contract for the Transportation of Students for Extracurricular Student Activities Between Wellsboro Area School District and Correll Transport  
Consideration of approval of the Contract for the Transportation of Students for Extracurricular Student Activities between Wellsboro Area School District and Correll Transport.

The roll call vote was as follows:

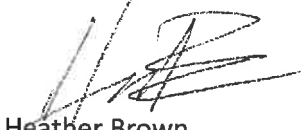
Mrs. West – Yes,	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mrs. Charles - Yes

\_X\_Approved      \_Disapproved      \_Amended      \_Tabled      \_Postponed

XI. Public Comment – Mr. David Messineo spoke about the second page of his handout regarding curriculum for understanding the history of the United States that he would like to see incorporated within the school. Mr. Holden Kennedy was present and recognized as a new hire. Mr. Gastrock expressed his appreciation for students and the public attending the board meetings.

XII. Adjournment: A motion was made by Mr. Nowak, seconded by Mrs. McConnell, to adjourn the meeting at 7:10PM.

Respectfully submitted,



Heather Brown  
Acting Board Secretary