

**WELLSBORO AREA SCHOOL DISTRICT**  
Board of Education Meeting Minutes  
March 14, 2023 - 6:30 PM

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Called to order by President Christopher Gastrock at 6:31 PM, in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

- II. Pledge of Allegiance - Mr. Christopher Gastrock led the pledge of allegiance.
- III. Roll Call of Members – Mrs. Linda West; Mr. Lee Stocks; Mr. John Hoover; Mr. Daniel Nowak; Mrs. Tracy Doughtie; Mr. Christopher Gastrock; Mr. Albert Bieber; Mrs. Rebecca Charles; Mrs. Maegan McConnell was absent.
- IV. Announcement of any Executive Sessions – Wednesday, February 22, 2023, 6:00 PM, Board Room, for the purpose of personnel; Tuesday, March 7, 2023, 7:40 PM, Board Room, for the purpose of legal and personnel;
- V. Concerned Resident Issues: Mr. David Messineo brought 30 books that he has donated to the School District. He also provided a handout with images and descriptions of the books.
- VI. Approval of Agenda – A motion was made by Mr. Hoover, seconded by Mrs. Charles to approve the agenda as presented. On a voice call, there were 8 yes votes. Motion passed.

Approved       Disapproved       Amended       Tabled       Postponed

- VII. Board Minutes/Financials – A motion was made by Mr. Hoover, seconded by Mrs. Charles to accept the board minutes and approval of bills as presented. On a voice call, there were 8 yes votes. Motion passed.

\*A. Minutes of Previous Meeting  
Work Session of February 7, 2023;  
Board Meeting of February 14, 2023;

\*B. Approval of Bills  
General Fund Invoices  
School Lunch Fund Invoices  
Student Activity Invoices  
Disbursements – General Fund

Approved       Disapproved       Amended       Tabled       Postponed

VIII. A. Reports

1. Student Representatives – Ms. Hannah Nuss gave the student update for the High School.
2. Superintendent – Mrs. Huck thanked Mr. Messineo for his book donation. Mrs. Huck reported meeting with Northern PA Regional College to discuss the option of students obtaining a certification in a trade, if they do not plan to attend college. The 23/24 school calendar was presented accompanied by a power point presentation regarding the budget update.
3. Business Manager – None at this time.
4. Board Members – None at this time.

IX. CONSENT ITEMS

A motion was made by Mrs. Charles, seconded by Mrs. Doughtie to approve the Consent Items as follows:

1. **ADMINISTRATION AND ORGANIZATION**

\*A. **BLaST Intermediate Unit #17 Budget for Fiscal Year 2023-2024**

Consideration of approval of the BLaST Intermediate Unit #17 General Operations Budget for The fiscal year July 1, 2023 – June 30, 2024 in the amount of \$3,215,109.

\*B. **WASD School Calendar for School Year 2023-2024**

Consideration of approval for the Wellsboro Area School District School Calendar for School Year 2023-2024 as presented.

2. **PERSONNEL**

\*A. **Support Staff Resignation**

Consideration of approval to accept letter of resignation from Jamie Maldonado, High School Special Education Paraprofessional, effective March 3, 2023;

\*B. **Conference Requests:**

Consideration of approval for the following conference requests:

1. Morgan Shaffer, Middle School Music Teacher, and one student (Hayne Webster) to attend PMEA Region IV Orchestra at Bloomsburg University, Bloomsburg, PA on March 9-11, 2023 (Estimated Expenditures: Travel: \$125; Lodging: \$400; Meals: \$200; Registration: \$165; Substitute Costs: \$330; TOTAL: \$1,220)
2. Daniel Sensenig, High School Music Teacher, and one student (Hayne Webster) to attend PMEA Region IV Band at Susquehanna University on March 22-24, 2023; (Estimated Expenditures: Travel - \$115; Lodging - \$280; Meals: \$52; Registration: \$160; Substitute Costs: \$330; TOTAL: \$937)
3. Melanie Berndtson, High School Horticulture/AgScience Teacher, to attend "CASE Curriculum Lead Teacher Training – Elite Elevation" in Nashville, TN on March 23-24, 2023 (Organization will pay all travel, lodging, registration fees – substitute costs will be \$330)
4. Dr. Ben Largey, Tammy Giarth, Erin Szentesy, Rhoda Mann, Sherry Mohr, Daniel Long, And Dr. Jake Rogers to attend "CAOLA Con – Capital Area Online Learning Association Conference" in Pocono Manor, PA on March 29 – 31, 2023 (Estimated Expenditures: Travel - \$581.25; Lodging - \$0; Meals - \$182; Registration - \$0; Substitute costs: \$2,062.50; TOTAL: \$2,825.75)
5. Joyce Butler, Administrative Assistant-Child Acct/Registrar, to attend "A/CAPA (Attendance/Child Accounting Professional Association)" virtually on April 12 & 13, 2023; (Estimated Expenditures: \$100 for registration)
6. Jill Yusinski, Speech and Language Impaired Teacher, to attend "SLPs: Practical Therapy Techniques for Persistent and Resistant Speech Sound Errors" virtually (Recorded Event) (Estimated Expenditures: Registration - \$279)
7. Dan Sensenig, High School Music Teacher, with one student (Hayne Webster) to attend PMEA All-State Conference at Kalahari Resort (Poconos) on April 19-22, 2023; (Estimated Expenditures: Travel - \$204.36; Lodging - \$884.34; Meals - \$210; Registration: \$185; Student Registration: \$399; Substitute Costs: \$412.50 (2.5 days) TOTAL: \$2,295.20)
8. Karen Farrer, Supervisor of Special Education, to attend "CASE (Council of Administrators of Special Education) Discipline Boot Camp" Virtual, on April 14, 2023; (Estimated Expenditures: Registration: \$350)

3. **OTHER**

A. **Approval of Van Driver**

Consideration of approval for the following van driver:

1. Tiffany Owens, van driver, for Correll Student Transport, effective March 15, 2023;

**\*B. Additions to 2022-2023 Substitute List**

Consideration of approval for the additions to the 2022-2023 Wellsboro Area School District Substitute List, as presented.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	M. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mr. Gastrock – Yes	Ms. Charles - Yes	

Approved     Disapproved     Amended     Tabled     Postponed

**X. ACTION ITEMS:**

A motion was made by Mr. Nowak, seconded by Mrs. Doughtie to approve the Action Items as follows:

**1. ADMINISTRATION AND ORGANIZATION**

**\*A. Second Reading and Final Adoption of Revised WASD Policy #823**

Consideration of approval for the second reading and final adoption of WASD Policy #823 – Naloxone as presented.

**\*B. Approval of Wellsboro Area High School Course Reference Guide for School Year 2023-24**

Consideration of approval for the Wellsboro Area High School Course Reference Guide for School Year 2023-24 as presented.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	M. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes to 1A, No to 1B	Mr. Hoover – Yes
Mr. Gastrock – Yes	Ms. Charles - Yes	

Approved     Disapproved     Amended     Tabled     Postponed

**2. PERSONNEL**

A motion was made by Mrs. Charles, seconded by Mrs. Doughtie to approve the Action Items as follows:

**A. Extra-Curricular Hire**

Consideration of approval for the following extra-curricular hire for School Year 2022-2023:

1. Erin Butters as High School Boys Track Assistant Coach, effective March 15 – May 27, 2023 with a stipend of \$2,399.

**B. Volunteer Appointments for School Year 2022-2023**

Consideration of approval for the following volunteer appointments in school year 2023-24:

1. Hannah Williams, Elementary Volunteer, for the entire school year 2022-2023;
2. Catherine I. Mulcahey, Volunteer for School Nurses, for the entire school year 2022-23;
3. Ashley Jones, Elementary Volunteer, for the entire school year 2022-2023;
4. Tonya Wetherbee, Volunteer for FBLA trip to Hershey, PA, during school year 2022-2023;

C. Request for F.M.L.A. (maternity)

Consideration of approval to grant FMLA (maternity leave) to Employee #3275 to use a combination of FMLA Maternity and Child Rearing Leave for the period of approximately mid-August 2023 and ending approximately ten weeks from birthdate.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	M. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mr. Gastrock – Yes	Ms. Charles - Yes	

Approved       Disapproved       Amended       Tabled       Postponed

3. STUDENT

A motion was made by Mrs. Doughtie, seconded by Mrs. Charles to approve the Action Items as follows:

A. Approval of Homebound Teacher for School Year 2022-23

Consideration of approval for Marcia Smith, Special Education Teacher, to provide homebound instruction for Student #3 HB 2022-23 commencing February 20 – May 12, 2023 at the rate of \$34.00 per hour (6 hrs. per week including prep time and mileage allowed at the IRS rate of \$.625 per mile.)

B. Approval of Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Michael Charles, FBLA Coordinator, to take three (3) high school students (Karter Campbell, Olivia Gage and Evelyn Wetherbee) to Hershey, PA to attend the FBLA PA State Leadership Conference on April 17-19, 2023

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	M. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mr. Gastrock – Yes	Ms. Charles - Yes	

Approved       Disapproved       Amended       Tabled       Postponed

XI. Public Comment – Mrs. Kelly McConaghy asked the board if the district had experienced any overdose cases. She also voiced her concern on the use of vaping, rising in school and suggested a letter or PSA be sent out to parents regarding this issue. Mr. David Messineo asked why many teachers voted against Spring Semester, Parent/Teacher Conferences. He also spoke about the book Frankenstein and then gave information about the author.

XII. A motion was made by Mrs. Charles, seconded by Mrs. Doughtie to adjourn the meeting at 7:32 PM.

Respectfully Submitted,

Heather Brown  
Acting Board Secretary