



**April 18, 2023 - 6:30 PM (rescheduled)
Board Room, Administration Office**

Called to order by President Christopher Gastrock at 6:45 PM, in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro PA.

- II. Pledge of Allegiance – Mr. Christopher Gastrock led the pledge of allegiance.
- III. Roll Call of Members – Mrs. Linda West; Mr. Lee Stocks; Mr. John Hoover; Mr. Daniel Nowak; Mrs. Tracy Doughtie; Mr. Christopher Gastrock; Mr. Albert Bieber; Mrs. Rebecca Charles; Mrs. Maegan McConnell.
- IV. Announcement of any Executive Sessions – Tuesday, April 4, 2023 at 6:00 PM in Board Room, Administration Office, for the purpose of personnel and April 18th, 2023 at 6:15 in the Board Room, Administration Office, for the purpose of personnel.
- V. Concerned Resident Issues – Mr. David Messineo presented a handout regarding books and a list of classic novels. He also shared a handout regarding questions that teachers could present to students as well as questions that students could ask each other regarding the novels.
- VI. Approval of Agenda – A motion was made by Mrs. Doughtie, seconded by Mrs. West to approve the agenda as presented. On a voice call, there were 9 yes votes. Motion passed.

Approved Disapproved Amended Tabled Postponed

- VII. Board Minutes/Financials – A motion was made by Mrs. Doughtie, seconded by Mrs. McConnell to accept the board minutes and approval of bills as presented. On a voice call, there were 9 yes votes. Motion passed.

*A. Minutes of Previous Meeting

- Work Session of March 7, 2023; (Attachment VII-A)
- Board Meeting of March 14, 2023; (Attachment VII-A-1)
- Minutes of Occupational Advisory Com. (Attachment VII-A-2)
(Agriculture Mechanization)
- Minutes of Occupational Advisory Com. (Attachment VII-A-3)
(Engineering/Technologies/Technicians)
- Minutes of Occupational Advisory Com. (Attachment VII-A-4)
(Culinary/Institutional Foods)
- Minutes of Occupational Advisory Com. (Attachment VII-A-5)
(Carpentry CIP)
- Minutes of Occupational Advisory Co. (Attachment VII-A-6)
(Constructional Trade CIP)

*B. Approval of Bills

- General Fund Invoices (Attachment VII-B)
- School Lunch Fund Invoices
- Student Activity Invoices
- Disbursements – General Fund

Approved

Disapproved

Amended

Tabled

Postponed

VIII. A. Reports

1. Student Representatives – Ms. Hannah Nuss gave the student update for the high school.
2. Superintendent – Mrs. Huck reported there to be a little movement on the State Budget. She gave recognition to the culinary program for their upcoming trip to Epcot for Cook Around the World, as well as Odyssey of the Mind for going to World Competition at Michigan State.
3. Board Members – Mrs. West asked about student’s having to scan a QR code on their phone to be excused for the restroom. Mrs. McConnell asked for a discussion regarding the Safety Coordinator position.

IX. **CONSENT ITEMS**

A motion was made by Mrs. Doughtie, seconded by Mr. Hoover to approve the Consent Items as follows:

1. **ADMINISTRATION AND ORGANIZATION**

A. Appointment of Right-to-Know Officer

Consideration of approval to appoint Todd Outman, High School Assistant Principal, at the Wellsboro Area School District as primary Right-to Know-Officer, 225 Nichols Street, Wellsboro, PA 16901, effective April 13, 2023.

B. Federal Programs Consolidated Opportunities

Consideration of approval that authorization be granted to Amy Coats, Principal of Academic Affairs, to submit grant applications for Federal Programs Consolidated as they may become available.

*C. Approval of Memorandum of Understanding - Commonwealth University of PA

Consideration of approval for the Memorandum of Understanding with Commonwealth University of Pennsylvania, the term of which shall be for a total of three (3) years commencing upon review and approval of all necessary party and Commonwealth officials. (Attachment IX-1C)

*D. Approval of Memorandum of Understanding – Unified Champion Schools

Consideration of approval for the Memorandum of Understanding with Special Olympics Pennsylvania (SOPA) and Wellsboro High School for the development of a Unified champion Schools (UCS) Program designed to lead to more inclusive and accepting school environments. Term of contract will be for one year – July 1, 2023 – June 30, 2024. (Attachment IX-1D)

E. Appointment of Title IX Coordinator

Consideration of approval to appointment Benjamin Miller, Assistant Middle School Principal, at the Wellsboro Area School District as Title IX Coordinator, 9 Nichols Street, Wellsboro, PA 16901, effective April 13, 2023.

2. **PERSONNEL**

A. Resignation of Groundskeeper

Consideration of approval for the resignation of Jack Witmer, part-time groundskeeper, effective March of 2023.

*B. Conference Requests

Consideration of approval of the following Conference Requests:

1. Bryce Bitner, High School Social Studies teacher, to attend “EOV – Educator Orientation Visit U. S. Navy” in San Diego, CA on April 18-21, 2023. (Estimated Expenditures: Substitute costs: \$660) ([Attachment IX-2B-1](#))
2. John Davis, High School Business/Computer Inform Technology Teacher, to attend “EOV-Educator Orientation Visit U.S. Navy” in San Diego, CA on April 18-21, 2023. (Estimated Expenditures: Substitute costs: \$660) ([Attachment IX-2B-2](#))
3. Sharon Hazelton-Mohr, High School Social Studies Teacher, to attend “Anxiety, Sleep & the Brain”, in Williamsport, PA on May 12, 2023; (Estimated Expenditures: Travel: \$25.00; Registration: \$84.00; Substitute Costs: \$165; TOTAL: \$274) ([Attachment IX-2B-3](#))

***C. Support Staff Resignation**

Consideration of approval to accept letter of resignation from John Hoover, part-time Rock L. Butler Middle School custodian, effective March 24, 2023; ([Attachment IX-2C](#))

***D. Extra-Curricular Resignation**

Consideration of approval to accept letter of resignation from Steven Adams, High School Boys Basketball Head Coach, effective March 30, 2023. ([Attachment IX-2D](#))

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mr. Gastrock – Yes	Mrs. Charles – Yes	Mrs. McConnell – Yes

Approved Disapproved Amended Tabled Postponed

X. ACTION ITEMS:

A motion was made by Mr. Nowak, seconded by Mr. Hoover to approve the Action Items as follows:

1. ADMINISTRATION AND ORGANIZATION

***A. Approval of BLaST IU#17 Voice Services Agreement**

Consideration of approval for BLaST IU17 Voice Services Agreement as presented. ([Attachment X-1A](#))

***B. Approval of Awarding of Bid for Wellsboro High School Roof Project**

Consideration of approval for the awarding of bid to Budget Renovations and Roofing, Inc. In the amount of \$2,663,214 to replace the roof on the Wellsboro High School; ([Attachment X-1B](#) and [Attachment X-1B-A](#))

***C. Approval of Awarding of Bids for the renovation of Rock L. Butler Middle School**

Consideration of approval for the awarding of bids to the following: ([Attachment X-1C](#))

1. General Contractor:	J.C. Orr & Son	\$2,876,600
2. Mechanical Contractor:	Benell, Inc.	\$3,762,500
3. Plumbing:	Benell Plumbing	\$ 350,000
4. Electrical Contractor:	Turn Key Electric, Inc.	\$ 446,280
5. Asbestos Abatement Contract:	Sunstream	\$ 347,700

- *D. Approval of The Nutrition Group as the Food Service Management Group for School Year 2023-24
Consideration of approval for The Nutrition Group as the food service management group for the Wellsboro Area School District for School Year 2023-24. (Attachment X-2D)

Roll call vote was as follows:

Mrs. West – Yes for all but B	Mr. Bieber – Yes for all but B	Mr. Stocks – Yes for all but B
Mr. Nowak – Yes for all but B	Mrs. Doughtie – Yes for all but B	Mr. Hoover – Yes for all but B
Mr. Gastrock – Yes for all but B	Mrs. Charles – Yes for all but B	Mrs. McConnell – Yes for all but B

Approved Disapproved Amended Tabled Postponed

2. PERSONNEL

A motion was made by Mrs. Doughtie, seconded by Mrs. West to approve the Personnel Items as follows:

A. Approval of Groundskeeper

Consideration of approval for the hire of:

1. Scott D. Burrous, part-time groundskeeper, at a rate of \$12.50 per hour, on an “as-needed basis”, effective March 15 – November 17, 2023.

B. Extra-Curricular Volunteer Appointments for School Year 2022-2023

Consideration of approval for the following extra-curricular volunteer appointments:

1. Patrick Murphy, MU Student Teacher, for remaining school year 2022-2023;
2. Jeremy Richardson, as Middle School Baseball Volunteer Assistant Coach, effective April 14 – June 16, 2023;
3. Hanna Alexander, Elementary Volunteer, for remaining school year 2022-23;
4. Dr. Jimmy Guignard, Jr., Professor, Mansfield University, as volunteer stage crew helper for the remaining school year 2022-23;
5. Terri L. Kascmar, Elementary Volunteer, for remaining school year 2022-23;

C. Support Staff Transfers

Consideration of approval for the transfers of:

1. Lisa Lane, **from** part-time (25 hrs. per week/9 months) Special Education Paraprofessional **to** full-time (35 hrs. per week/9 months) Special Education Paraprofessional, effective March 28, 2023; rate of pay remains the same;
2. Tyren Wetzel, **from** part-time (25 hrs. per week/12 months) High School Custodian **to** part-time (25 hrs. per week/12 months) Rock L. Butler Middle School Custodian, effective date to be announced; rate of pay remains the same;

D. Support Staff Hire

Consideration of approval for the hire of Mark P. Taylor as part-time (up to 29.5 hrs. per week/ 9 months) Special Education Paraprofessional, pending receipt of required clearances; hire date effective April 14, 2023 at a starting rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) working day probationary period.

E. Approval of Appointment of Wellsboro Area School District Safety Coordinator

Consideration of approval for the appointment of Robert Kreger, Rock L. Butler Middle School Principal, as WASD Safety Coordinator in the amount of \$15,000, effective April 13, 2023 – June 30, 2024.

F. Approval of Support Staff Technology Technician

Consideration of approval of Benjamin Lytle as full-time (8 hrs. per day/12 months) Technology Technician, effective April 14, 2023 (pending receipt of required clearances) as defined by the Contract Agreement between Wellsboro Area School District and Wellsboro Education Support Professionals Association (7/1/2021 – 6/30/2025) at the rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.

G. Extra-Curricular Hire for School Year 2023-24

Consideration of approval for the following extra-curricular hire for School Year 2023-24:

1. Dr. Ben Largey as High School Golf Head Coach, effective August 7 – October 18, 2023 at a stipend of \$2,131;

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mr. Gastrock – Yes	Mrs. Charles – Yes	Mrs. McConnell – Yes

Approved Disapproved Amended Tabled Postponed

3. STUDENT

A motion was made by Mr. Nowak, seconded by Mrs. McConnell to approve the Action Items as follows:

*A. Approval of Overnight Field Trip Requests

Consideration of approval for the following overnight field trip requests:

1. James Mack, High School Culinary Arts Teacher, to take two (2) Skills USA students to Hershey Lodge, Hershey, PA to attend State Competition on April 12-14, 2023; (Attachment X-3A-1)
2. Jessica Webster, High School Biology/General Science Teacher, to take twenty (20) Outdoor Club students to Winter Park, Colorado on March 14 – 18, 2025. (Attachment X-3A-2)

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mr. Gastrock – Yes	Mrs. Charles – Yes	Mrs. McConnell – Yes

Approved Disapproved Amended Tabled Postponed

XII. Public Comment – Mrs. Carly Amarosa of Mansfield had questions regarding our safety plans for the students in the event of a school emergency. Mrs. Alanna Huck responded with explanation of a reunification plan and plans for Mr. Kreger to be handling such events as the new Safety Coordinator.

XIII. A motion was made by Mrs. Doughtie, seconded by Mrs. West to adjourn the meeting at 7:50PM.

Respectfully Submitted,

Heather Brown
Acting Board Secretary