



Buildings & Grounds Committee Meeting Minutes

Location: Board Room, Administration Office

Date: Wednesday, April 26, 2023


Time: Noon

- I. **Call to order:** Al Bieber called the meeting to order at 12:00 p.m.
- II. **Attendance:** Al Bieber, Alanna Huck, Dan Nowak, Shawn McConnell, Maegan McConnell, Amy Coots, Karen Farrer, Jeremy Byrd, Rob Kreger, and Melanie Berndston

(Comments by Chair: Mr. Bieber asked to move the agenda items so staff members could return to work. Mrs. Huck reminded the committee that meetings occurring over the lunch hour are to last for an hour so staff members can get back to work. All agreed to Mr. Bieber and Mrs. Huck's recommendations.)

- III. **Old business - ✓ High School Roofing Project; (Rick Warren; Shane McConnell):** Mr. McConnell voiced his concerns regarding the roof project including, the need for local bidders to have a chance on the project; needing to revisit shingles as opposed to PVC roofing; various concerns with the specs from the original project; and the need to have cross ventilation in the roof. Mrs. Huck reminded everyone of the board's desire to have Sam Scarantino, (WASD architect) move forward with a design and bid for the project after the co-star bid was rejected.

✓ High School Green House Project; (Rick Warren; Melanie Berndtson): Mrs. Huck spoke about a meeting that occurred between she and Mrs. Berndston regarding the greenhouse project. Mr. Warren reported that he had found the original paperwork for the current greenhouse, including warranty information. He stated he will be contacting the company



to see if they can help with the concerns and needs that Mrs. Berndston has regarding the greenhouse. Mrs. Berndston noted the following challenges with the current greenhouse:

- Ventilation
- Evaporative coolers that do not work
- ADA accessibility
- Small area for classes
- Although the hoop house is good for growing plants, it is not close to the classroom and it does not have heat.

IV. New business - ✓ Capital Projects (Rick Warren): Mr. Warren brought the following projects to the committee:

- Pre-Fabricated bathrooms for the stadium area. The bathrooms are pre-fabricated per the customer and can be hooked to the current water and sewer hook ups.
- Don Gill Water System is in need of an upgrade. Mr. Warren would like to move away from the cistern and use a holding tank inside the mechanical room at the Don Gill, effectively eliminating the need for the cistern which sits below the loading dock.
- Retaining Wall at the Middle School has collapsed and is in need of repair. He has received two different quotes to fix the system.
- Installation of a 2nd garage door in the maintenance building to allow for better movement of equipment and supplies. He has solicited bids for this project.
- Installation of a door, small landing, and a ramp in the maintenance area to also help with the movement of equipment and supplies.

Recommendation: The committee recommended to move all the projects listed above on to the full board for consideration.

✓ **Safety Building Walk-Thru (Rob Kreger):** Mr. Kreger reported that he would be completing walk throughs in the first 45 days of his time as the safety and security coordinator. He stated he would be speaking with local law enforcement regarding our district buildings. Mr. Bieber stated his concerns regarding the glass doors at the entrance of buildings as well as the fact they are mirrored. Mr. Kreger stated that he would talk to local law enforcement to obtain their opinion on the issue. Mrs. Huck suggested the district's insurance holder may have a check list that Mr. Kreger could use when going through the buildings. Mr. Warren suggested to bring in a safety expert as well.

V. Adjournment: The meeting adjourned at 1:10 p.m.

