



Policy Committee Meeting Minutes

Location: Board Room, Administration Office, 227 Nichols Street, Wellsboro, PA

Date: Tuesday, April 25, 2023

Time: 3:45 PM

- I. **Call to Order:** Mrs. Charles called the meeting to order at 3:45 p.m.
- II. **Attendance:** Mrs. Alanna Huck, Mrs. Rebecca Charles, Mrs. Maegan McConnell, Ms. Karen Farrer, Mrs. Amy Coots, Mr. Ben Miller
- III. **Old business: None**
- IV. **New Business**
 - √ **Board Attendance - Mrs. West:** The current policy was reviewed. It was noted that current policy falls in line with the PA school code. Further, discussion was held to clarify that the definition of a meeting for purpose of attendance (missing 2 consecutive) is to be construed as a regularly scheduled meeting for business; rather than a committee meeting, emergency meeting, or work session. A further point of discussion was to note that should a director miss two consecutive meetings; any termination discussion must be board initiated.

√ **Board Attendance – Technology - Mrs. Doughtie:**
Attendance - Technology (Mrs. Doughtie) We note that based on the date of this policy, this is not COVID related as it was in place prior to 2020. Mrs. Huck brought up that the Board Room is now equipped with a conference compatible phone designated for this purpose. There is no need to pass a phone or have other scenarios. The issue with relation to Executive Session is one that is not directed by school code and is unique to our district (i.e. while other districts may have this caveat, it is not a state policy). Mrs. McConnell mentioned that trust in a physical executive session should extend to phone conversation; “Trust is

trust." This will be discussed with the full board in the upcoming work session to ascertain whether this has full board support to change the policy.

√ **Updates – Alanna Huck, Superintendent:** Mrs. Huck provided updates on the following policies:

*Threat Assessment - Admin will be reviewing on Monday with potential for further input prior to 5/2/23 work session. This is PSBA policy that we will be implementing as a new policy.

*Bullying/Cyber Bullying - this policy is being updated as a legal requirement (every 3 years) adding updated language from PSBA..

*Emergency Preparedness and Response - this policy has not been updated since 2006. In order to bring this policy up to date with current issues and PSBA updates, it requires a full re-write and will be submitted as a new policy for 1st read.

*Safe to Say - This document is being presented to bring WASD up to date on this legally required initiative.

* PSBA AR 805-AR-1 - Emergency Preparedness, Required Drills and Assessments - this AR is new to WASD and is not a policy but an Administrative Requirement.

* School Security Personnel - This is PSBA written new policy (for WASD) up for First Reading. After discussion, the committee recommends moving forward with this policy as written.

V: Adjournment: Meeting adjourned at 4:29 p.m.

Respectfully Submitted,

Rebecca Charles, Chair