



**BLaST Intermediate Unit 17  
eQUIP Online Learning Services  
Memorandum of Understanding**

**Customer:** Wellsboro Area School District

**Contact:** Ben Largey

**Effective Date:** July 1, 2023

This Memorandum of Understanding between **Wellsboro Area School District** (District) and **BLaST Intermediate Unit 17** outlines the services provided and each party's responsibilities related to the **eQUIP Online Services** for the 2023-2024 school year.

**eQUIP Online Services Overview:** eQUIP Online Services, a BLaST IU 17 program, provides services to districts that wish to offer eLearning options for students. eQUIP services assist the District in providing an in-house eLearning alternative to students leaving the District to attend a cyber charter school and course options for enrichment and credit recovery. Students who enroll in the District's in-house eLearning program remain enrolled at the District. eQUIP, by name, is used to describe the services provided to the District and is not intended to be used as the name for the District's in-house program. Students do not "attend eQUIP" or become "eQUIP students" when enrolling in the District eQUIP-supported eLearning program.

**eQUIP Responsibilities and Services:**

1. Provide consultation and training regarding the design of the District program.
2. Provide consultation on curriculum options available for student enrollment.
3. Training (See Exhibit A.)
  - a. Train the District Point of Contact (POC) and additional support staff on using all eQUIP systems.
  - b. Provide monthly virtual professional development opportunities for POCs throughout the year.
4. Work with third parties to establish the District eLearning portal.
5. Collaborate with curriculum providers to ensure District needs are met through the existing or proposed curriculum.
6. Communicate eQUIP news, service updates, and system notices to the district POC.
7. Provide technical support through an online ticket system and live phone support Monday-Friday, 8:00 a.m. to 4:00 p.m., excluding IU-designated holidays.
8. Maintain confidentiality and FERPA obligations regarding District student information.

**District Responsibilities:**

1. The District agrees to pay a one-time set-up fee to BLaST IU 17. (See Exhibit A.)
2. The District agrees to pay all student course enrollment fees. (See Exhibit B.)
3. The District agrees to provide a POC to serve as a liaison to the eQUIP program. The District acknowledges that the POC is authorized to make programmatic decisions regarding the eQUIP program on behalf of the District.
4. All POCs will be required to attend initial training.

5. The District shall be responsible for the day-to-day management of the Online Learning Program, including, but not limited to:
  - a. Course Completion and Transfer Credits: Establish requirements for Course completion (including awarding of transfer credit where applicable), grade attainment, and attendance to meet minimum requirements for graduation with a School diploma.
  - b. Diplomas: Tracking graduation requirements and issuing diplomas (if applicable), all per the Customer’s policies.
  - c. Counseling and Special Education Services: Deliver all counseling and Special Education Services, including identifying Students who are Special Needs Students. In the case of courses with district teachers, the district will be responsible for meeting accommodations for students with IEPs and GIEPs.
  - d. Course Placement Changes: Initiate all requests for course placement changes for enrolled students.
  - e. Reporting: File all information directly with the State of Pennsylvania or other regulatory authorities associated with the School’s operation, as required by any applicable state or federal law.
  - f. Standardized Testing Administration: The Customer shall be responsible for administering any required standardized tests at its own cost.

**No Third Party Rights**

The district signing this MOU must be the district of record for students enrolled in eQUIP Online Services courses.

**Pricing and Invoicing**

1. Pricing is effective for the 2023-2024 academic year, including summer school.
2. Pricing may be subject to change at the time of renewal.
3. Course invoicing occurs quarterly.
  - a. Quarter 1: June, July, August
  - b. Quarter 2: September, October, November
  - c. Quarter 3: December, January, February
  - d. Quarter 4: March, April, May
4. POCs will be allowed to review bills before submission to the school’s business office for payment. POCs are responsible for communicating billing issues within the review period designated at the time of billing.

Approved:

\_\_\_\_\_ BLaST IU 17 representative

\_\_\_\_\_ School District representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Cc: BLaST IU 17, School District

## Exhibit A: Service and Training Fees

Offering	Fee
<b>New School Setup Fee (first year)</b>	\$2500
<b>Initial POC Training (first year) - 6 hours</b>	No Charge
<b>Initial Teacher Training (first year) - 6 hours</b>	No Charge
<b>Additional PD</b>	\$88 per hour
<b>Advisory Services (Optional Add-on)</b> Cost includes up to 20 students. Additional students may be added for a per-student charge.	\$6000

## Exhibit B: 2023-2024 Course Fees

### Turnkey Course License Fees

#### Edison Learning

	Curriculum Provided Teacher	District Provided Teacher
Typical Year Course *	\$640	\$160
Credit Recovery / Semester **	\$99	\$29

\*Edison courses are generally split into 4 parts that loosely follow a school's marking periods. The cost for one part is \$160.

\*\*Credit Recovery Courses vary between one and two semesters. The prices provided are for one semester.

#### eDynamic

	Curriculum Provided Teacher	District Provided Teacher
Typical Year Course *	\$620	\$180

\*eDynamic courses are generally split into 2 parts that loosely follow a school's semester. The cost for one part is \$310.

#### Accelerate Education

	Curriculum Provided Teacher	District Provided Teacher
Typical Year Course *	\$620	\$110
Advanced Placement / NCAA	\$680	\$110
Credit Recovery / Semester	\$90	\$40

\*Accelerate Ed courses are generally split into either 2 semesters or 4 parts. The cost for one semester is \$310, and the cost for 1 part is \$155.

\*\*Elementary Workbooks: \$17.00 printed or \$9.00 digital per semester, per subject area. (optional purchase)

\*\*\* K-5 Material kits are available for \$143 a semester. (optional purchase)

#### Edward Savioz Driver Education

	Curriculum Provided Teacher
30 Hour Course	\$108

### StrongMind

	Curriculum Provided Teacher	District Provided Teacher
Typical Year Course *	\$620	\$130

\*StrongMind courses are generally split into 2 parts that loosely follow a school's semester. The cost for one part is \$310.

\*\*Digital PDF workbook available at no cost.

\*\*\*K-5 Material kits are available for \$150 a semester (kits cover core courses plus PE and Art).

### Edmentum

	Curriculum Provided Teacher
K-5 Full-time Semester Student	\$2300
K-5 Full-time Year Student	\$3400

\*Elementary students cannot be part-time. Semester students allow 14 days to drop enrollment. Year students allow 30 days to drop.

### Adaptive Course License Fees

The prices below for adaptive licenses are estimates. Contact Scott Ringkamp, [sringkamp@iu17.org](mailto:sringkamp@iu17.org), to discuss pricing.

### Accelerate Education

Offering	Description	Price Per Academic Year
Single K-5 Student License with <b>District Provided Teacher</b>	One student enrolled in any number of courses.	\$490
Single 6-12 Student License with <b>District Provided Teacher</b>	One student enrolled in any number of courses.	\$305
Site License with <b>District Provided Teachers**</b>	Each student may take up to 6 courses. The price is per student.	\$30 - \$45

\*\*Can be loaded into Schoology or Canvas as well.

### eDynamic

Offering	Description	Price Per Academic Year
Site License with <b>District Provided Teacher</b>	Each student may be enrolled in any number of courses. Must be purchased for an entire building or district.	\$84

### Edison

Offering	Description	Price Per Academic Year
Single 6-12 Student License with <b>District Provided Teacher</b>	One student enrolled in any number of courses. Must purchase at least 25 licenses.	\$175