



WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting Minutes
November 13, 2023 - 6:30 PM

Called to order by Mr. Christopher Gastrock @ 6:30 PM, in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA. Mr. Gastrock acknowledged and gave thanks to our Veterans.

- II. Pledge of Allegiance – Mr. Christopher Gastrock led the pledge of allegiance.
- III. Roll Call of Members – Mrs. Linda West; Mr. John Hoover; Mr. Daniel Nowak; Mrs. Tracy Doughtie; Mr. Christopher Gastrock; Mr. Albert Bieber; Mrs. Rebecca Charles; Mrs. Maegan McConnell; Mr. Lee Stocks was absent.
- IV. Announcement of any Executive Sessions – None
- V. Concerned Resident Issues: Mr. David Messineo presented a handout with an example of scorecards for students.
- VI. Approval of Agenda – A motion was made by Mrs. Doughtie, seconded by Mrs. McConnell to approve the agenda as presented. On a voice vote, there were 8 yes votes. Motion passed.

Approved Disapproved Amended Tabled Postponed

- VII. Board Minutes/Financials – A motion was made by Mrs. Doughtie, seconded by Mr. Nowak, to accept the board minutes and approval of bills as presented. On a voice vote, there were 8 yes votes. Motion passed.

*A. Minutes of Previous Meeting

Work Session of October 3, 2023;
Board Meeting of October 10, 2023;
Buildings & Grounds Minutes of October 26, 2023

*B. Approval of Bills

General Fund Invoices;
Student Activity Invoices;
Capital Reserve Invoices;
Disbursements – General Fund;

Approved Disapproved Amended Tabled Postponed

VIII. A. Reports

1. Student Representatives - Jude Cuneo was present and gave the student report for the high school.
2. Superintendent – Mrs. Alanna Huck gave an update on the small fry football participant count. She reported the MS project to be coming together nicely. She also recognized John Hoover, Tracy Doughtie, Lee Stocks and Rebecca Charles for their time and dedication to the board.
3. Business Manager- Mrs. Jordan Dehaas reported the auditors to be arriving on November 14th. She reported to have had multiple meetings with the auditors, in preparation for their arrival.
4. Board Members – Mr. Gastrock gave thanks to the exiting board members.

IX. CONSENT ITEMS

A motion was made by Mrs. Doughtie, seconded by Mr. Hoover to approve the Consent items as follows.

1. ADMINISTRATION AND ORGANIZATION

- *A. BLaST Intermediate Unit #17 DaRTS Software Agreement
Consideration of approval to enter into DaRTS Software Agreement (BLaST Intermediate Unit #17) as presented.

2. PERSONNEL

- *A. Professional Staff Resignation
Consideration of approval to accept letter of resignation from Emily Gowin, Interpreter for the Deaf and Hard of Hearing, effective December 22, 2023;

3. STUDENT

- *A. Approval of Overnight Field Trip Request
Consideration of approval for the following overnight field trip request:
 1. James Mack, High School Culinary Arts Teacher, to take 10 – 15 Students (Skills USA) to Disney World, Orlando, Florida on April 24 – May 1, 2023 for *Cook Around the World Competition*.

Roll call vote was as follows:

| | | |
|---------------------|--------------------|----------------------|
| Mrs. West – Yes | Mr. Bieber – Yes | Mr. Nowak – Yes |
| Mrs. Doughtie – Yes | Mr. Hoover – Yes | Mrs. McConnell – Yes |
| Mr. Gastrock – Yes | Mrs. Charles - Yes | |

X Approved Disapproved Amended Tabled Postponed

X. ACTION ITEMS:

A motion was made by Mrs. Doughtie, seconded by Mr. Nowak to approve the Action Items as follows.

1. ADMINISTRATION AND ORGANIZATION

- *A. Approval of Locker Replacements at Rock L. Butler Middle School
Consideration of approval for the replacement of lockers in the Rock L. Butler Middle School and the approval of proposal for such in the amount of \$86,095.59 to Nextgen Furniture, Inc.
- *B. Approval of Extra-Duty Salary Schedule Addendum
Consideration of Extra-Duty Salary Schedule Addendum as presented.
- *C. Approval of Second Reading and Adoption of WASD Policy #838 – Fraud
Consideration of approval for the second reading and adoption of WASD Policy #838 – Fraud, as presented.
- *D. Approval of Proposal from Stuart Lisowski Excavation
Consideration of approval of proposal from Stuart Lisowski Excavation to prepare site for new bathroom facility at Wellsboro High School Stadium (football field) as presented.
- *E. Approval of “Wellsboro Girls Wrestling Program” Implementation for School Year 2023-24
Consideration of approval for the implementation of “Wellsboro Girls Wrestling Program” for School Year 2023-24 as presented. (Attachment X-1E)

Motion made by Maegan McConnell, seconded by Dan Nowak, to add Addendum re:

Motion to Amend Approval of Weighted Grade

To tentatively approve Advanced Placement (AP) courses, Dual Enrollment Courses, and Honors Courses as weighted to allow the administration to move forward with scheduling for the next school year. Students receiving an 85% or higher grade in the course will be eligible for a 1.05 multiplier to be added on to the final grade. In the event a student does not pass a dual enrollment course with an 85%, the student shall pay the district the payment for the tuition and will no longer be eligible for dual enrollment courses. Final approval will be considered at the February board meeting, upon review of courses, tentative enrollment and financial impacts on the budget.

Roll call vote was as follows:

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|---------------------|--------------------|----------------------|
| Mrs. West – Yes | Mr. Bieber – Yes | Mr. Nowak – Yes |
| Mrs. Doughtie – Yes | Mr. Hoover – Yes | Mrs. McConnell – Yes |
| Mr. Gastrock – Yes | Mrs. Charles - Yes | |

F. Approval of Weighted Grades

Consideration of approval for Advanced Placement (AP) courses, Dual Enrollment Courses, and Honors Courses as weighted. Students receiving an 85% or higher grade in the course will be eligible for a 1.05 multiplier to be added on to the final grade. In the event a student does not pass a dual enrollment course with an 85%, the student shall pay the District the payment for the tuition and will no longer be eligible for Dual Enrollment courses.

G. Approval of Increase to Entrance Fees

Consideration of approval to approve the following entrance fees for events:

Varsity Events: **Adults:** \$4.00; **Students from other schools:** \$1.00; **Senior Citizens:** Free

WASD students: Free

Jr. High Events: **Adults:** \$2.00; **Students from other schools:** \$1.00; **Senior Citizens:** Free

WASD students: Free

H. Approval of Membership Fee for Administration Office Weight Room

Consideration of approval for all patrons to pay a membership fee of \$50.00 for every six (6) months, or \$100.00 for a yearly membership.

Roll call vote was as follows:

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|--------------------------|---------------------------|----------------------|
| Mrs. West – Yes, no to F | Mr. Bieber – Yes, no to F | Mr. Nowak – Yes |
| Mrs. Doughtie – Yes | Mr. Hoover – Yes | Mrs. McConnell – Yes |
| Mr. Gastrock – Yes | Mrs. Charles - Yes | |

X Approved Disapproved Amended Tabled Postponed

2. PERSONNEL

A motion was made by Mrs. Doughtie, seconded by Mrs. McConnell to approve the Action Items as follows.

A. Extra-Curricular Volunteer Appointments for School Year 2023-24

Consideration of approval for the following volunteer appointments for School Year 2023-24:

1. Todd Webster, Volunteer High School Wrestling Assistant Coach, effective November 17, 2023 – March 9, 2024;
2. Andrew Rendos, Volunteer High School Wrestling Assistant Coach, effective November 17, 2023 – March 9, 2024;
3. Jacob Singer, Volunteer High School Boys Basketball Assistant Coach, effective November 17, 2023 – March 23, 2024;
4. Todd Fleming, Volunteer Middle School Girls Basketball Assistant Coach, effective November 17, 2023 – March 23, 2024;

5. Sue Voightland, Elementary Volunteer, for School Year 2023-24;
6. Amy Wood, as Rock L. Butler Middle School tutor, for the School Year 2023-24 After School Tutoring Program;
7. Shelby N. Raffensberger, as Rock L. Butler Middle School tutor, for the School Year 2023-24 After School Tutoring Program;
8. Lauren E. Mook, as Rock L. Butler Middle School tutor, for the School Year 2023-24 After School Tutoring Program;
9. Colin J. McGovern, as Rock L. Butler Middle School tutor, for the School Year 2023-24 After School Tutoring Program;
10. Jenna R. Harrell, as Rock L. Butler Middle School tutor, for the School Year 2023-24 After School Tutoring Program;
11. Jacob T. Bickmore, as Rock L. Butler Middle School tutor, for the School Year 2023-24 After School Tutoring Program;

***B. Conference Requests**

Consideration of approval for the following conference requests during School Year 2023-24:

1. Jennifer Sporer, Middle School Gifted Education Teacher, to attend "2024 Scholarship Challenge Annual Kickoff Luncheon" on November 16, 2023 in Sayre, PA; (Estimated expenditures: \$74.67)
2. Karen Farrer, Jeremy Byrd, Ben Largey, Jake Rogers, Miranda Smith, Nicole Schea, and Selina Bogaczyk, to attend "Disability Inclusive Curriculum Pilot Grant Kick-Off Session" in Harrisburg, PA on November 28 & 29, 2023 (Estimated expenditures: \$1,956)
3. Melanie Berndtson, High School AgScience Teacher, to attend "National Association of Agricultural Educators National Conference" in Phoenix, Arizona on November 28 – December 2, 2023 (Estimated expenditures: \$586.38 substitute costs)
4. Shane Mascho, Middle School Guidance Counselor, to attend (Pennsylvania School Counselors Association Conference" in Pocono Manor, PA on December 7 & 8, 2023 (Estimated expenditures: \$757.84)
5. Daniel Sensenig, High School Music Teacher, to attend PMEA District 8 Chorus (with 9 students) in Montoursville, PA on January 24-26, 2024 (Estimated expenditures: \$1,382.17)
6. Sharon Mohr, Jamie Madlock, Ashley Lovejoy, Nicole Schea, Mark Taylor (paraprofessional), Miranda Smith, Jessica Gay, Brenda Copp, Dr. Jacob Rogers, Jessica Palmer, Sarah Wagaman, Laura Lightner, Shannon Tice, and Kevin Post, to attend "Intensive Skills Trainings for Students with Emotional Behavior Disorders" in Canton, PA or Harrisburg, PA on January 30 – February 1, 2024; April 16-18, 2024; March 20-22, 2024; (funds expended from PCCD Grant)
7. Rachel Smith, Isaac Cary, Jessica Palmer and Madison DiCamillo, to attend PETE & C Conference, in Harrisburg, PA on February 4 – 7, 2024; (Estimated expenditures: \$3,146.60)
8. Shannon Tice, Elementary Teacher, to attend "Emotional Behavior Intensive Skills Trainings-IU #17" in Canton, PA on March 20-22, 2024 (Estimated expenditures: \$495 for substitute costs)

***C. Approval of Mentors**

Consideration of approval for the following mentors for School Year 2023-24:

1. Tina Kreisler, Rock L. Butler Middle School ELA Teacher, as mentor for Becky Rawson, Rock L. Butler Middle School Elementary Teacher, in accordance with the New Teacher Induction Plan 2021-2024;
2. Jennifer Sporer, Rock L. Butler Middle School Gifted Education Teacher, as mentor for Madison DiCamillo, Rock L. Butler Middle School Computer Technology Teacher, in accordance with the New Teacher Induction Plan 2021-2024;

D. Approval of 2023-24 Professional Hire for Wellsboro Online Academy

Consideration of approval for Ashley Lovejoy, Special Education Teacher (High School) (Certifications: Elementary K-6; Special Education PK-12; Grades PK-4) to serve as Wellsboro Online Academy Teacher effective August 30, 2023 – June 6, 2024 at the rate of \$34.00 per hour. Number of hours will be contingent on the number of students enrolled for Wellsboro Online Academy for School Year 2023-24;

E. Approval of ECRI Professional Development funded through Title I Federal Funds for 11/14/-2023 – 1/31/2024

Consideration of approval for the following teachers to participate in online modules on *Enhanced Core Reading Instruction (ECRI)* paid with Title 1 Federal Funds for November 14, 2023 through January 31, 2024. Teachers will be paid a stipend of \$34.00 per hour. The training is 1.5 hours.

Mary Jane Freeman
Carly Clark
Ashley Bowen
Charissa Mascho
Laura Lightner
Anette Nuss
Daren Getty
Meg Ralston

Heather Callahan
Brenda Brought
Joanne Shaw
Rhoda Mann
Marcia Smith
Darci Warriner
Kristopher Davis
Melissa Ryan

Shannon Tice
Jessica Palmer
Elizabeth Williams
Bethany Salada
Jacob Singer
Cynthia Carr
Sierra Lancaster

Roll call vote was as follows:

| | | |
|---------------------|--------------------|----------------------|
| Mrs. West – Yes | Mr. Bieber – Yes | Mr. Nowak – Yes |
| Mrs. Doughtie – Yes | Mr. Hoover – Yes | Mrs. McConnell – Yes |
| Mr. Gastrock – Yes | Mrs. Charles - Yes | |

Approved Disapproved Amended Tabled Postponed

XI. Public Comment – Mr. David Messineo presented and read aloud, a letter addressing the board. Mrs. Joy Childs asked if monitors had been installed on the school buses. Ms. Rowan Butters addressed the board to convey that she believes the students have been enjoying the eight period schedules. She does believe that some classes do require more time, classes with labs for example.

XII. A motion was made by Mrs. Doughtie, seconded by Mr. Hoover, to adjourn the meeting at 7:27PM.

Respectfully Submitted,

Heather Gastrock