



Buildings & Grounds Committee Minutes November 29, 2023

Location: Administration Office Board Meeting Room

Date: Wednesday, November 29, 2023

Time: 12:00 p.m.

I. Call to Order: Chair Bieber called the meeting to order at 12:00 p.m.

II. Attendance: Al Bieber, Alanna Huck, Rick Warren, Todd Outman, Dan Nowak, Amy Coots, Ben Miller

III. Old business -

- a) High School Roof Update: Discussion regarding correspondence with construction attorneys was held. Mrs. Huck noted that she had received an engagement letter from Eckert Seamans for services. The committee reviewed the website for Eckert Seamans Construction Attorneys. The committee moved to have the engagement letter placed on the agenda for Tuesday, December 5th, 2023.
- b) Update on Middle School Project: Mr. Warren provided the following update to the Middle School Project:
 - i) The steps at the gym entrance had to be repoured at the contractor's expense due to various issues.
 - ii) Another classroom has been turned over to the contractors for repair
 - iii) Waiting on the floor in one classroom to dry and then hoping to put in a unit ventilator. Unfortunately, as of the date of this meeting, they had not been delivered.

- iv) Window replacement is slated to begin on December 4th in the girls and boys locker rooms. This requires coordination with the abatement company and the general contractor.
- v) Contractors are in the old library area of the Middle School completing renovations.
- vi) The Rooftop units have not been set as of the date of this meeting due to the need for a structural engineer to review the specs of the roof. The cost of the structural engineer is not a cost to the school district as it was part of the bid process for the company to acquire the specs.
- c) Purchase of New Vehicles (Van and Truck): Mr. Warren has been in contact with several companies. The only one that has any interest in dealing with our district is Fred Bean from Doylestown. They are one of the few who are still using the Co-Stars Program.
- d) Update on Stadium Restroom Project: Mr. Warren provided the following updates on the project.
 - i) Stuart Lisowski has been made aware that he is the contractor for the excavation project.
 - ii) All paperwork for permitting has been sent to Jay Erb.
 - iii) Initially, the Borough of Wellsboro stated the district did not need a zoning permit, however, we were then informed we do need a permit. Mr. Warren has delivered all paperwork to the Borough of Wellsboro.
 - iv) Discussion ensued regarding how late it is getting to have the excavating completed in the fall. Discussion was held that it needed to be done first thing in the spring so the building can be set after the excavation is completed.
- e) Middle School Locker Replacement Color Selection: Dr. Miller presented the committee with several color swatches for the new lockers. The teachers had selected a green color and the committee concurred with the recommendation.

IV. New Business

- a) Stage Curtains: Mr. Warren brought to the attention of the committee the need for new stage curtains at the Don Gill Elementary School and the Wellsboro High School. The back curtain at the Don Gill has completely disintegrated and has fallen down and the back curtain at the Wellsboro High School also needs repaired. Mr. Warren reached out to Pittsburgh Stage and they will have someone on site on December 15th to look at the curtains. Mrs. Huck noted that she has worked with Pittsburgh Stage in other school districts.

V. Other business:

- a) Mr. Nowak asked for a report on the housing project. Mrs. Huck stated that she would send out the update that Mr. Seeling had provided to the Wellsboro Foundation. Mrs. Coots noted that Mr. Seeling had also

provided an update to the OAC (Occupational Advisory Committee) as well. Mrs. Huck suggested that a tour of the house for the building and grounds committee could be arranged.

VI. Adjournment: With no further business coming before the committee, Chair Bieber adjourned the meeting at 12:34 p.m.

Minutes respectfully submitted by Alanna R. Huck