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EVERY CHILD,
 EVERY OPPORTUNITY,
 EVERY DAY...
 STRIVING FOR SUCCESS

CTE Local Advisory Committee Meeting

Meeting Date: November 9, 2023

Start: 6:00 PM

Adjourn: 6:15

Location: Wellsboro Area HS, Commons

Next meeting date: TBD, may be virtual

Committee Members/Guests Attending: Sign in

Melanie Berndtson	Dan Bower
Taylor Leach	Pat Chappell
Tim Kaltenbach, Sr.	Katrina Doud
Garrett Kaltenbach	Brittany Rice
Francis Novak	Jerry Curreri
Tim Morey	James Mack
Susan Gage	Todd Outman
Kristin Hamilton	Louis Prevost
Tanya Harmon	Dana Coots
Mike Shreck	Alice Stickler
Rob Kieser	Erick J. Coolidge
Donna Burrous	Sadie Mack
Amber L. Whitney	Alaina Coots
Bianca Parsons	Amy Coots
Shelia Holleran	Shane Mascho

Purpose- Provide overall direction for the entire CTE Program of the School District. The committee provides valuable advice to the program, plans, implements or supports activities to aid the program, and helps to promote the program in the community. Local advisory committees are a vital link between the career and technical education program and business and industry.

Wellsboro Area School District Offers the following Pennsylvania Department of Education Approved Career Technical Education Programs:

	Program Name	Program CIP #
1	Agriculture, General	01.0000
2	Agriculture, Mechanization	01.0201
3	Institutional Food Workers	12.0508
4	Engineering/Engineering-Related Technologies/Technicians	15.9999
5	Carpentry	46.0201
6	Health Professions and Related Clinical Science	51.9999

WASD is a comprehensive high school offering the same programs at Career Technical Centers only in our high school. Each program's brochures with full explanations are on the table. Thank you to culinary arts for providing the food and refreshments for the evening. We discussed our location in comparisons to CTC's across the state.

Video played: <https://www.thehomepagenetwork.com/hornet-happenings-career-technical-programs/> Mrs. Huck, Wellsboro Home Page promoting our CTE programs.



1. Discuss the PDE CTE Improvement Letter
 - a. Discuss where we made improvements last year and how we went about this.
 - b. Discuss the deficit areas from this year's letter

2S1 Keystone Literature- All Proficiency = 69.7%, Perkin's Goal, 61.59, State Goal: 81.1%

2S2 Keystone Algebra- All Proficiency =28.8%, Perkin's Goal 54.56%, State Goal 71.8%

4S1 Nontraditional Concentration (Engineering)

5S1 Recognized Postsecondary Credential

Mrs. Coots shared that we are meeting monthly on Keystone's to discuss data analysis protocols and working on our 30-60-90 plans.

Recommendations based on Data from stakeholders: there is a frustration with LAC at the low algebra score.

2. Comprehensive Local Needs Assessment (CLNA) Discussion on the components and the possible need for a virtual meeting. We are looking at December as an online zoom meeting.
3. Funding Information related to CTE- 2023-2024 = \$31,409 All equipment/materials are a part of the OAC meetings and approved by the OAC.

The Supplemental Equipment Grant has been submitted. \$3,000 is guaranteed we will know more in the Spring of 2024.

4. Overarching CTE Program Discussion- Big Picture Thinking
Added Health Occupations. One LAC shared, "Keep investing in the health care area."

Another "Health Professions is an endless opportunity."

Is there anything we should think about to be in alignment with top employment in the Northern Tier. Employment Data (attachments). Mrs. Coots did mention to look at top employers. If we add NTSD, STSD, and WASD it is in the top 3. Healthcare #1 and Manufacturing top. LAC stated, "Always keep evaluating and looking for way to enhance."

Feedback from LAC member, "I have conflicting thoughts. We are stretched thin in terms of students and programs. We could look at teaching as it is currently a large employer. Mansfield Univ and the hospital have shrunk in terms of employees over the last ten years. There is no sign of increasing numbers back to that of the glory years, so will we have the population to need the teachers? What are population and employment projections as opposed to current trends?"

LAC, "Please keep sharing with the community what is going on and data." "I feel that what is offered at WASD is a good list and good for our size of district."

"You have 6 programs listed and 400 students in the high school. Unless we can figure out transportation or live zoom classes between other high schools, we may not want to divide the students any more. We also have students in the airline program."

Maybe add auto/diesel mechanics, HVAC, and child-care.

5. Weighting with regard to 9-12 and CTE Completers Discussion & Dual Enrollment Data. 18 students in 22-23 in the year end report. 17 credits earned and \$10,166 in PCT college tuition saved. This credit is awarded in HS and college as transcript college credit. The total for Penn College is \$4,167,462.
6. Feedback Survey Provided to determine if the joint meeting with Occupational Advisory's works best or offered a satisfactory option to separate meeting times. Current feedback from the LAC is that it provided good background to the overall career technical programs offered at WASD and it is suggested that this format works for 1x a year to meet the annual requirement for LAC meetings. Comments were:

It was nice to see all the areas represented.

Effective communication of current activities, achievement and goals by teachers in the OAC's. For those of use without children in the program, we learned a great deal about what's going on during these meetings.

Specific information and conversation occurred in focus areas (OAC's).

It was nice to see the big picture in the large group and then break out sessions in OAC's.

It was great to see folks giving their time because they enjoy seeing the youth doing well and helping them have a broader outlook on everything.

More discussion on what is available in middle school that would have students see if they like these programs. One said, "The schedule is tough for students to get to their technical requirements. It would be nice to follow the 'traditional' vo-tech program of two weeks technical and two weeks classroom requirements (And then swap.) A separate part of the building to keep the students focused on the technical part, away from the general population. Collaborate with the other areas and let the hands-on learning begin!"

If not already in place, create a class for; How to write an effective Cover Letter. How write an effective Resume. What to do in an Interview. What not to do in an Interview

LAC, "Hire the best and retain the best."

Suggestion from the LAC to provide this overall big picture of program offerings to new teachers within the first 6 month of employment.

Goals of the LAC and Stakeholders:

- Provide information to update, modify, expand and improve the quality of career and technical education programs
- Support and strengthen the relationship between business, industry, the community and education
- Make recommendations to strengthen and expand the curriculum, and provide assistance in implementing these recommendations
- Assist in identifying needs, determining priorities, and reviewing and evaluating programs
- Articulate long-term goals and objectives of the career and technical education program to parents, employers and the community
- Student Recruitment & Public Relations