



DISTRICT ADMINISTRATION OFFICE  
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EVERY CHILD,  
 EVERY OPPORTUNITY,  
 EVERY DAY...  
 STRIVING FOR SUCCESS

**Program Title (CIP Code) 51.9999 Health Occupations  
 Occupational Advisory Committee  
 November 9, 2023**

- I. Call to Order: 6:40 PM  
 Welcome/Introduction of Members (Industry, post-secondary, WASD)  
 Chairperson: Mr. Jim Nobles, Vice Chairperson: Mrs. Susan Gage  
 Facilitators: Amy Coots and Bianca Parsons (Health Occupations Teacher)

OAC Attendance: Bold font indicated B&I

x	<b>Shelia Holleran</b>	x	<b>Brandon Dresser</b>
x	<b>Brittany Rice</b>	x	Shane Mascho
x	<b>Tyler Wiand</b>	x	<b>Susan Gage</b>
x	Kristen Hamilton		

- II. Old Business:  
 June 2023 Minutes Approval

Motioned	Kristen Hamilton	Seconded	Susan Gage
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All in favor.

-Mrs. Parsons and Mrs. Coots met through the summer to work on the program

We discussed possibly offering a day to middle school in May to tour and have a promotion of the Health Occupations at the hospital and also offering the summer health camp in July. We really want to have plans arranged in February to provide a notice of the dates to parents/guardians.

- III. New Business:
  - a. Health Occupations since Sept. 30, 2023 to current.  
 -Thank you for the generous donations of funds, materials and equipment.

-Health Occupations classes have learned how to do vital signs and height and weight, making beds- occupied and unoccupied, visited hospital and planning on other facilities in the area. Students are working on a health care career display. Multiple speakers have come in to talk to the students and been able to get the students more hands on and interactive

-Medical Terminology has completed multiple projects.

-We will attend Health and human services career fair on 11/16/23 for all students in health occupations and medical terminology.

b. Enrollment Discussion

Thoughts on continuing to grow the program

Health Occupations- 13

Medical Terminology- 31

-One student will be shadowing in the operating room for Surgery Technician

c. Instructional/Curriculum Discussion

-Continue to use the PDE required task grid 51.9999

-Textbooks are going well. We would like to possibly use the online access for coming years.

-Would like to add Health Occupations Supervised Experience- focusing on volunteer hours, shadowing, school to work, SkillsUSA, additional certificates earned by students. (This exists in the other programs as an option for increasing technical program hours.)

d. Equipment/Materials- What we have

Updated Equipment/Materials List

As grants and funds become available, we keep a robust list.

Discussed lab coat embroidery through Titans or other companies.

Will be researching this more!

## Approval Equipment and Supplies

Lab coat embroidery

3 over bed tables

3 night stands

3 Privacy curtains with tracks

Clinical oral Thermometers

Non-contact thermometer

Biohazard can and bags

Cavi wipes

CPR manikin set

CPR instructor class

Infant scale

Specimen cups

Plastic silverware

Kitchen gadgets

Bandages

Foley catheters

Enema kits

hemocult slides and supplies

Fall bracelets

identification bracelets

Call bell

Supplemental oxygen supplies

Reflex hammer

Otoscope

Ophthalmoscope

MSDS manual

Tape measures

bulb syringe

Stretcher	Health care charts/diagrams
Hoyer lift slings	Health / anatomy models
Crutches	preservative stuff
White board for communication	Ostomy supplies
Ulcer dressings	Snell chart
Wound care/dressings	Glucometer with supplies
Infant manikin	Dental
Goniometer	Exam Table
Adult manikin	

Motioned	Shane Mascho	Seconded	Shelia Holleran
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Yes, All in favor.

- e. Student Organization- Skills USA- Update from Mrs. Parsons
  - First meeting was successful with 13 students in attendance. Officers were elected.
  - Planning to compete in district SkillsUSA at Pennsylvania College of Technology (PCT) in January
- f. Field Trips
  - Planning a PCT visit and will look into the Commonwealth of Pa- Mansfield health science visitation day in January
  - Will be taking students for SkillsUSA
- g. Dual Enrollment- Onboarding PCT 1 Year- Mrs. Coots send the credentials for Mrs. Parsons to PCT. We are currently using the text that PCT uses.
  - Will look into Commonwealth for synchronous med term class.
- h. Employment Outlook/Co-op Opportunities/Placement after Graduation- Local job data was provided in the LAC and Stakeholder joint meeting.
- i. Seek volunteer OAC for Letters of Support
  - A template/example can be provided
  - Annual PDE CTE Requirement
  - Signed, dated and on letterhead or business card discussing the support for the program

IV. Other Business –

- a. Personal Development-
  - CPR/First Aid Instructor class December 15<sup>th</sup>
  - Awaiting intern certification through PA department of education
  - Starting classes in spring through Penn State as required by PDE
- b. Will be talking to Faith Preston at UPMC Wellsboro about tentative camp for middle schoolers.
- c. Will promote volunteer time for students at health care facilities.

- V. Next OAC Meeting Date & Time: Spring Meeting on March 1, 2024 at 9:00 in the tentatively in the Health Occupations Room or Lab

Adjournment-Time 7:45 PM

Motioned	Kristen Hamilton	Seconded	Brittany Rice
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All in favor.



# Health Occupations

Wellsboro Area High School  
Career and Technical Education



This program prepares students to apply knowledge and skills in the health occupations. Instruction will be provided in the basic skills in a variety of areas associated with health occupations such as health and medical services, pharmaceutical and medical instruments and supplies. Instruction includes but is not limited to foundations of health (medical terminology); anatomy and physiology; legal, ethical and economic aspects of health care; clinical laboratory procedures; basic health occupational skills; aseptic techniques; OSHA regulations; and infection control. Clinical education is an integral part of the program. Science and math taught by certificated science and math teachers will be coordinated and deemed essential for students to successfully reach their career objectives.

## Course offerings

- Medical Terminology
- Health Occupations I
- Health Occupations II
- Health Occupations III
- Health Occupations Supervised Experience



Educating  
Tomorrow's  
Health Care  
Professionals



## Health Occupations SkillsUSA

This is our student led organization for health careers. SkillsUSA's mission is to empower students to become skilled professionals, career-ready leaders, and responsible community members. The students will be able to represent Wellsboro Area High School through competitions testing their skills in the industry. The first meeting was held and officers were elected for 2023-2024.

Bianca Parsons BSN, RN

CTE Health Occupations Instructor  
570-439-2779

[bparsons@wellsborosd.org](mailto:bparsons@wellsborosd.org)



**NEW ADDITION IN OUR CAREER TECHNICAL PROGRAMS AT WAHS**



### Medical Terminology:

This course is designed to introduce students to the medical language. A two-semester course, students will learn to read, write, and understand various medical terms used in a variety of medical fields. A strong emphasis will be placed on anatomy and physiology, diagnostic terms, symptomatic terms, operative terms, laboratory and radiological terms, and abbreviations. Current medical terms and medical advances will also be used. Students will learn to properly pronounce and spell these terms as well as the proper abbreviations and symbols used within the medical field. A research paper will be incorporated into this course. This course does not count as a science credit.

### Health Occupations I:

This is the first in a series of three-year courses for the Health Occupations Career and Technical Education program. The topics covered in this course include: Promotion of Safety, History and Trends of Health Care, Health Care Systems, Careers in Healthcare, Personal and Professional Qualities of a Health Care Worker, Legal and Ethical Responsibilities in Health Care, Computers and Technology in Health Care, Introduction to Infection Control, Obtaining and Recording Vital Signs, and Several Basic Clinical Skills. Students will be taking Medical Terminology in conjunction with this course.

### Health Occupations II:

This is the second in a series of three-year courses for the Health Occupations Career and Technical Education program. The topics covered in this course include: Anatomy and Physiology of the Human Body, Human Growth and Development, Nutrition and Diets, Geriatric Care, Medical Math, and Infection Control. Medical Terminology will be embedded within this course as it relates to the topics covered and will be able to continue to grow on previous knowledge. \*Recognizing & Reporting Child Abuse Certification and PA DHS Personal Home Care Direct Training/Adult Residential Care Licensing will be available during the course. Prerequisite: Successful completion of Level I (Intro) Health Occupations.

### Health Occupations III:

This is the third in a series of three-year courses for the Health Occupations Career and Technical Education program. The topics covered in this course are directly related to specific career pathways including: Dental Assistant Skills, Laboratory Assistant Skills, Medical Assistant Skills, Nurse Assistant Skills, Physical Therapy Skills, and Business and Accounting Skills. Preparing for the World of Work is also presented which includes cover letters, developing a resume, completing job application forms, job interviewing skills, determining net income and calculating/balancing a budget. \*OSHA 10-Hour General Industry (Health Care) Certification and CPR Certification will be available during this course. Prerequisite: Successful completion of Levels I and II Health Occupations.

### Health Occupations Supervised Experience:

Health Occupations Supervised Experience is made up of planned practical activities that support the development of the skills and competencies incorporated in the Health Occupations Curriculum. There is no set classroom time for this class. The student will meet with the teacher on a weekly basis to discuss their experience and review their experience journal. The student will be responsible for completing their experience journal for the duration of their experience. The various activities will include college and industry visitations, volunteer experiences within medical field, job-shadowing, additional certification opportunities and SkillsUSA sponsored functions. This is a single period class and is open to second- and third-year health occupations students.

