

WELLSBORO AREA SCHOOL DISTRICT
Board of Education Meeting Minutes
December 5, 2023 – Immediately following Re-Organization Meeting
Board Room



- I. Call to Order – Called to Order by President Christopher Gastrock at 6:42 PM, in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro PA.
- II. Pledge of Allegiance – Mr. Christopher Gastrock led the pledge of allegiance.
- III. Roll Call of Members: Mrs. Linda West; Mr. Eric Baldwin; Mr. Jerry Curreri; Mr. Daniel Nowak; Mr. Scotty Brown; Mr. Christopher Gastrock; Mr. Albert Bieber; Mr. Glen Reese; Mrs. Maegan McConnell
- IV. Announcement of any Executive Session: **NONE**
- V. Concerned Resident Issues: Mr. David Messineo presented a handout regarding a proposed pledge for the new school board members. He also presented an accountability committee proposal.
- VI. Approval of Agenda – A motion was made by Mrs. McConnell, seconded by Mr. Bieber, to approve the agenda as presented. On a voice call there were 9 yes votes. Motion passed.

X Approved Disapproved Amended Tabled Postponed

- VII. Board Minutes / Financials – A motion was made by Mr. Nowak, seconded by Mrs. McConnell, to accept the board minutes and approval of bills as presented. On a voice call, there were 9 yes votes. Motion passed.

*A. Minutes of Previous Meetings

Work Session of November 7, 2023	(Attachment VII-A)
Regular Board Meeting of November 13, 2023	(Attachment VII-A-1)
Minutes of Local Advisory Committee of 11/9/2023	(Attachment VII-A-2)
Minutes of CTE Stakeholder Committee of 11/9/2023	(Attachment VII-A-3)
Minutes of Occupational Advisory Committee Engineering Related Technologies/Technicians	(Attachment VII-A-4)
Minutes of Occupational Advisory Committee Carpentry	(Attachment VII-A-5)
Minutes of Occupational Advisory Committee Health Occupations	(Attachment VII-A-6)
Minutes of Occupational Advisory Committee Industrial Foods (Culinary)	(Attachment VII-A-7)
Minutes of Occupational Advisory Committee Agriscience/Agricultural General	(Attachment VII-A-8)
Minutes of Occupational Advisory Committee Agricultural Mechanization	(Attachment VII-A-9)
Minutes of Buildings & Grounds Committee 11/29/2023	(Attachment VII-A-10)

*B. Approval of Bills

General Fund Checks	(Attachment VII-B)
Student Activity Invoices;	
Capital Reserve Invoices;	
Disbursements – General Fund	

Approved Disapproved Amended Tabled Postponed

VIII. A. Reports

1. Student Representatives – Mr. Jude Cuneo gave the student report for the High School.
2. Superintendent – Mrs. Alanna Huck reviewed the agenda process for the new board members. She also presented them with a folder containing policies and procedures.
3. Business Manager – Mrs. Jordan DeHaas reported the AFR to be filed for the 22/23 school year. She also reported to have met with Navigate HCR and the Nutrition group for their monthly meeting. She said to have the budget mostly entered in CSIU.
4. Board Members – Mr. Albert Bieber gave a welcome to all incoming board members.

IX. **CONSENT ITEMS:**

A motion was made by Mrs. McConnell, seconded by Mr. Nowak, to approve the Consent Items as follows:

3. **STUDENT**

*A. Approval of Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Jessica Webster, High School Biology Teacher, to take twenty (20) students (Outdoor Club) to Killington, Vermont on March 8 – 10, 2024. ([Attachment IX-3A](#))

*B. Approval of Request for Approved Educational Field Trip

Consideration of approval for the following educational field trip request:

1. Tarig Saggarr Haywood, third grade student, Emma Lynn Haywood, fifth grade student, and Ava Fontaine Haywood, seventh grade student, to travel to Dahu, Hawaii and the Big Island of Hawaii; students will experience island living versus mainland living; students will also explore a volcano as well as visit cultural sites, on December 18, 19, 20, 21, 22, 2023 and January 2 – 10, 2024. ([Attachment IX-3B](#))

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - Yes

Approved Disapproved Amended Tabled Postponed

X. **ACTION ITEMS:**

A motion was made by Mr. Bieber, seconded by Mrs. McConnell, to approve the Action Items as follows:

1. **ADMINISTRATION AND ORGANIZATION**

*A. Approval of Eckert Seamans Cherin & Mellott, LLC Terms of Engagement (Defective Roof Materials and Installation provided by A.J. Roofing, Inc. & Warranty by GAF-ELK Corporation

Consideration of approval to provide legal counsel and services to Wellsboro Area School District by Eckert Seamans Cherin & Mellott, LLC in connection with defective roof materials and installing provided by A.J. Roofing, inc. and related Warranty provided by the GAF-ELK Corporation, as presented. ([Attachment X-1A](#))

B. Approval of Mary Lou Putman Fitness Center Attendant

Consideration of approval to accept resignation of Philip Snyder, attendant at the Mary Lou Putman Fitness Center, effective September 30, 2023 and to approve the appointment of Selina Bogaczyk, High School Physical Education Teacher, as attendance at the Mary Lou Putman Fitness Center to overlook functions of the Center, for an annual fee of \$2,000, said payments to be quarterly, effective October 1, 2023.

*C. Approval of Purchase of a 2022 F-350 Maintenance Vehicle

Consideration of approval for the purchase of a 2022 F-350 vehicle from Fred Beans Ford of Doylestown at a purchase price of \$57,981 and to give Superintendent Alanna Huck and Business Manager Jordan DeHaas, the authority to complete paperwork for the purchase of the vehicle. ([Attachment X-1C](#))

*D. Adoption of Resolution

Consideration of approval to adopt Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation index (and no Need to Comply with Act 1 Accelerated Budget Procedures) for School Year 2024-25. ([Attachment X-1D](#))

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - Yes

X Approved Disapproved Amended Tabled Postponed

2. PERSONNEL

A motion was made by Mr. Nowak, seconded by Mrs. West, to approve the Action Items as follows:

A. Extra-Curricular Volunteer Appointment for School Year 2023-2024

Consideration of approval for the extra-curricular **volunteer** appointment of:

1. Kambri Cleveland, as an Elementary Volunteer, for the school year 2023-24;

B. Approval of Extended Winter Hours (Snow Removal) for WASD Director of Buildings & Grounds

Consideration of approval for payment for the purpose of snow removal outside the normal work schedule for the WASD Director of Buildings & Grounds. This would be effective for the months of December 2023 – January and February 2024. Up to eight (8) work hours per week would be compensated at the employee’s regular hourly rate for snow removal as needed.

C. Approval of Extended Winter Hours (Snow Removal) for WASD Facility Maintenance Specialist

Consideration of approval for payment for the purpose of snow removal outside the normal work schedule for the WASD Facility Maintenance Specialist. This would be effective for the months of December 2023 – January and February 2024. Up to eight (8) work hours per week would be compensated at the employee’s regular hourly rate for snow removal as needed.

D. Approval of Odyssey of the Mind Coaches for School Year 2023-24

Consideration of approval for the following extra-curricular hires for the **school year 2023-2024:**

1. Shannon Tice, as Odyssey of the Mind Coach, for the School Year 2023-24, at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00);
2. Heather Callahan, as Odyssey of the Mind Coach, for the School Year 2023-24, at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00);
3. Mark Taylor, as Odyssey of the Mind Coach, for the School Year 2023-24,

at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00)
4. Donna Burrous, as Odyssey of the Mind Coach, for the School Year 2023-24,
at a stipend of Two Hundred and Fifty Dollars and no/100 (\$250.00)

*E. Conference Requests

Consideration of approval for the following conference requests in School Year 2023-24:

1. Bianca Parsons, High School Health Occupations Teacher, to attend "CPR Instructor Class" in Williamsport, PA on December 15, 2023. (Estimated Costs: Travel: \$68; Registration; \$375; **TOTAL EXPENSES:** \$443 ([Attachment X-2E-1](#)))
2. Amy Coats, Principal of Academic Affairs, to attend "PA Federal Programs Improving Schools Conference 2024" on February 4 – 7, 2024 in Pittsburgh, PA (Estimated Costs: Travel: \$293.44; Lodging: \$310; Meals: \$15.00; Registration: \$475 **TOTAL EXPENSES:** \$1,093.44) ([Attachment X-2E-2](#))
3. Jessica Witmer, Middle School Emotional Support Teacher, to attend "Safety Care (V7) Initial" in Williamsport, PA on June 10 – 12, 2024 (Estimated costs: \$200.43; Registration: \$2,050 **TOTAL EXPENSES:** \$2,250.43) ([Attachment X-2E-3](#))

F. Approval of Extra-Curricular Hire

Consideration of approval for the extra-curricular hire of Andrew Rendos, as Middle School Wrestling Assistant Coach, effective December 1, 2023 – March 9, 2024, for a stipend of \$1,902.

G. Approval of After-School Tutors K-4 funded through Title I After- School Federal Funds for School Year 2023-24

Consideration of approval for the following After-School K-4 tutors through Title I After-School Federal Funds for School Year 2023-24. Program will commence approximately January 29, 2024 and continue through March 28, 2024; stipend will be paid at the rate of \$34.00 per hour and number of positions will be contingent upon qualified student/parent participation by grade level and building:

- | | | |
|---------------------|-----------------------|-------------------|
| 1. Bethany Salada | 4. Elizabeth Williams | 7. Meg Ralston |
| 2. Sierra Lancaster | 5. Cynthia Carr | 8. Brenda Brought |
| 3. Annette Nuss | 6. Mary Jane Freeman | 9. Brenda Copp |

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - Yes

Approved Disapproved Amended Tabled Postponed

3. STUDENT

A motion was made by Mrs. West, seconded by Mr. Nowak, to approve the Action Items as follows:

A. Approval of Homebound Teacher for School Year 2023-2024

Consideration of approval for Krista Wheeler, Middle School Learning Support Special Education Teacher, to provide homebound instruction for Student #2 HB 2023-24 commencing November 30, 2023 through two (2) months at the rate of \$34.00 per hour (6 hrs. per week including prep time) and mileage allowed at the IRS rate of \$.655 per mile.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - Yes

Approved Disapproved Tabled Amended Postponed

- XI. Public Comment – Mrs. Joy Childs asked if the ESSER funds had been accounted for. Mr. David Messineo presented a handout regarding “Socializing Patriotism on the playground.”
- XII. A motion was made by Mr. Nowak, seconded by Mr. Baldwin, to adjourn the meeting at 7:26 PM.

Respectfully Submitted,

Heather Gastrock
Board Secretary