

# Wellsboro Area School District

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

## 217-AR-0. GRADUATION/COMMENCEMENT

In order to graduate from the district, students must meet all graduation requirements established by the Board.

The academic progress and achievement of academic standards by individual students will be continually monitored by guidance staff at the high school throughout the student's years of attendance.

The high school principal will direct the guidance and teaching staff to compile a list of students who meet all graduation requirements and a list of students who do not meet graduation requirements. The principal will review the lists and **make a final** determination; however, **students** have a right to due process procedures regarding **their** graduation status.

The principal will forward the list of graduating students to the Superintendent, who will submit the list to the Board.

### Commencement Ceremony

Acting on the recommendation of the Superintendent, the Board will set the date of the school commencement ceremony and approve necessary expenses.

The commencement program must be secular in nature and will be arranged under the direction of the high school principal or designee and approved by the Superintendent.

A student must complete the following in order to participate in the commencement ceremony:

1. Meet the state and school district graduation requirements and have this verified by the principal.
2. Attend school sessions scheduled after final exams, when required.
3. Return all school district materials and property.
4. Satisfy all financial obligations.
5. Complete all disciplinary obligations.

6. Attend all commencement practices and rehearsals, unless excused by the principal.
7. Conform to school-sanctioned standards and expectations for behavior and attire during all related ceremonies.

The administration reserves the right to deny student participation in the commencement ceremony based on unacceptable behavior or attire.

### **Military Uniforms**

**A student who has:**

- 1. Fulfilled the district's graduation requirements and is otherwise eligible to participate in the graduation ceremony; and**
- 2. Completed basic training for, and is an active member of, a branch of the United States Armed Forces**

**has the right to wear a dress uniform issued by the branch of the United States Armed Forces while participating in the graduation ceremony.**

### **Awarding of Diplomas**

The Superintendent will preside over the commencement ceremony.

The high school principal will verbally verify that all the students who will be receiving diplomas have met all requirements for graduation. The graduating class will be presented to the Board by the

{ } Superintendent.

{X} high school principal.

The Board President, assisted by the Board Vice-President or another Board member, will award a school district diploma to each individual graduating **from** the senior class.

Board members, other than those designated above, the Superintendent and high school principal may present diplomas to their own child or grandchild. These individuals should be aware that the presentation will consist of just the diploma and should not include any other congratulatory tokens.

Students who choose not to participate in the commencement ceremony may obtain their diploma at the high school office after commencement.