

May 02, 2024

Dear WASD Administration & School Board,

This letter is to formally notify you that I'm resigning as a certified school nurse at Wellsboro Area School District. My last day will be on Thursday, August 1, 2024.

Thank you so much for the opportunity to work here for the past four years. I have enjoyed the school setting experience, and the opportunity to learn more about health care services within an education setting.

During the remainder of the school year, I will do everything possible to wrap up my duties and prepare orientation material for my replacement. Please let me know if there's anything else I can do to help out during the transition.

Thank you for a wonderful experience. I hope to stay in touch in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Hannah Kroll', with a stylized flourish at the end.

Hannah Kroll, RN