



WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting Minutes

February 12, 2024 - 6:30 PM

Called to order by Mr. Christopher Gastrock at 6:32, in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

- II. Pledge of Allegiance – Mr. Christopher Gastrock led the pledge of allegiance.
- III. Roll Call of Members – Mrs. Linda West; Mr. Eric Baldwin; Mr. Jerry Curreri; Mr. Daniel Nowak; Mr. Scotty Brown; Mr. Christopher Gastrock; Mr. Albert Bieber; Mr. Glen Reese; Mrs. Maegan McConnell.
- IV. Announcement of any Executive Sessions – Wednesday, January 17, 2024, at 7:35 PM, Board Room, for the purpose of personnel and legal.
- V. Concerned Resident Issues: Mrs. Tracy Doughtie asked for a yes vote concerning weighted grades. Mrs. Lisa Hoprich asked for a yes vote concerning weighted grades. Mrs. Susan Gage asked for a yes vote concerning weighted grades based on scholarship requirements. Mr. Zach Cunio asked for a yes vote concerning weighted grades and Mrs. Rowan Butters also asked for a yes vote concerning weighted grades.
- VI. Approval of Agenda – A motion was made by Mrs. McConnell, seconded by Mr. Bieber to approve the agenda as presented. On a voice vote, there were 9 yes votes. Motion passed.

X Approved Disapproved Amended Tabled Postponed

- VII. Board Minutes/Financials – A motion was made by Mr. Nowak, seconded by Mrs. McConnell to accept the board minutes and approval of bills as presented. On a voice vote, there were 9 yes votes. Motion passed.

- *A. Minutes of Previous Meetings
 - Work Session of January 9, 2024;
 - Board Meeting of January 16, 2024;
 - Minutes of Curriculum Committee - Jan. 24, 2024
 - Minutes of Personnel Committee-Jan. 24, 2024
 - Minutes of Curriculum Committee-Feb. 5, 2024
 - Minutes of Public Relations Comm.-Jan. 17, 2024
 - Minutes of Bldg. & Grnds. Comm.-Jan. 18, 2024
 - Minutes of Policy Comm.-Jan. 29, 2024

- *B. Approval of Bills:
 - General Fund Invoices
 - Student Activity Invoices
 - Capital Reserve Invoices
 - Disbursements – General Fund

X Approved Disapproved Amended Tabled Postponed

- VIII. A. Reports
 - 1. Student Representatives – Mr. Henry Whitney gave the student report for the High School.
 - 2. Superintendent – Mrs. Alanna Huck introduced Mrs. Karen Farrer, Mr. Jake Rogers and the entire Bocce Ball team, to give an update on their season. They announced the league championship to be

at Mansfield University on February 28th. Mrs. Huck also gave an update on the committee meeting minutes.

3. Mrs. Jordan DeHaas reported to have W2's and 1099's sent out. She reported to have more ESSER monitoring completed and distributed an amortization schedule, handout. Mrs. DeHaas reported to be looking into all the ESSER expenditures and reported that she was able to locate some of the missing ESSER funds.
4. Board Members - None at this time.

IX. **CONSENT ITEMS**

A motion was made by Mrs. West, seconded by Mr. Brown to approve the Consent Items as follows.

1. ADMINISTRATION AND ORGANIZATION

- *A. Approval of BLaST Intermediate Unit #17 Budget for Fiscal Year 2024-25
Consideration of approval of the BLaST Intermediate Unit #17 General Operations Budget for fiscal year July 1, 2024 – June 30, 2025 in the amount of \$3,310,911.
- *B. Agreement between Wellsboro Area School District and Snyder's Driving School, LLC
Consideration of approval of Agreement between Wellsboro Area School District and Snyder's Driving School, LLC, the purpose of which is to assist WASD students to obtain their PA automobile operator's license and promote safe driving habits within the requirements of the PA Department of Transportation.

2. PERSONNEL

- *A. Approval of Extra-Curricular Resignations for School Year 2023-24
Consideration of approval to accept extra-curricular resignations for School Year 2023-24 from:
 1. Todd Outman, as Middle School Boys Basketball Head Coach, effective January 22, 2024;
 2. Chase Kriner, as Middle School Boys Basketball Assistant Coach, effective January 26, 2024;
 3. Dr. Ben Largey, as High School Golf Head Coach, effective January 22, 2024;
- B. Approval of Appointment of Unpaid School Psychology Intern for School Year 2023-24
Consideration of approval for the appointment of Emma Palmer, a Mansfield University psychology student to do an unpaid 400 hours undergraduate internship with Dr. Ben Largey, WASD psychologist, and Brigitte Largey, Elementary Counselor from January 23 – May 31, 2024. Clearances have been submitted.
- C. Approval of Appointment of Board Member Jerry Curreri
Consideration of approval for the appointment of Board Member Jerry Curreri as the District's IU#17 Board representative, effective immediately.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - Yes

Approved Disapproved Amended Tabled Postponed

X. ACTION ITEMS:

A motion was made by Mr. Nowak, seconded by Mrs. McConnell to approve the Action Items as follows.

1. ADMINISTRATION AND ORGANIZATION

- *A. Approval of Rock L. Butler Middle Change Order**
Consideration of approval of J. C. Orr & Son, Inc. Change Order #001. Original price was \$2,876,600.00 . New contract sum including this Change Order is \$2,882,871.46 – **(increase of \$6,271.46)**
- *B. Approval of Wellsboro Area High School Course Reference Guide for School Year 2024-2025.**
Consideration of approval for the Wellsboro Area High School Course Reference Guide for School Year 2024-25 as presented.)
- C. Approval of Position of High School Indoor Bocce Assistant Coach**
Consideration of approval to create a High School Indoor Bocce Assistant Coach position and approval to add HS Indoor Bocce Assistant Coach position to Appendix B-1: Extra Duty Salary Schedule in the Contract Agreement between the Wellsboro Area School District and the Wellsboro Area Education Association (7/1/2021-6/30/2024)
- *D. Approval of Update of WASD Policy #137 – Home Education Program and Admin. Regulations**
Consideration of approval for the update of WASD Policy #137 – Home Education Program and Administrative Regulations, as presented.
- *E. Approval of Update to WASD Policy #137.1 -Extracurricular Participation by Home Education Parents and Administrative Regulation**
Consideration of approval of the update of WASD Policy #137.1 – Extracurricular Participation by Home Education Parents and Administrative Regulations, as presented.
- *F. Approval of Update of WASD Policy #200 – Enrollment of Students**
Consideration of approval of update of WASD Policy #200 – Enrollment of Students, as presented.
- *G. Approval of Update of WASD Policy #202-Eligibility of Nonresident Students**
Consideration of approval of update of WASD Policy #202 – Eligibility of Nonresident Students, as presented.
- *H. Approval of Update of WASD Administrative Regulation #217 AR-1 Graduation/Commencement**
Consideration of approval of update of WASD Administrative Regulation #217 AR-1, Graduation/Commencement, as presented.
- *I. Approval of Update of WASD Policy #610 – Purchases Subject to Bid/Quotation**
Consideration of approval of update of WASD Policy #610 – Purchases subject to bid/quotation, as presented.
- *J. Approval of Update of WASD Policy #611 – Purchases Budgeted**
Consideration of approval of update of WASD Policy #611 – Purchases Budgeted, as presented.
- *K. Approval of Update of WASD Policy #626 – Federal Fiscal Compliance**
Consideration of approval of update of WASD Policy #626 – Federal Fiscal Compliance, as presented

- *L. Approval of First Reading of WASD Policy #137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students and Administrative Regulations 137.2 AR-0, 137.2 AR-1, and 137.2 AR-2

Consideration of approval for the first reading of WASD Policy #137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students & Administrative Regulations 137.2 AR-0, 137.2 AR-1, and 137.2 AR-2 as presented.

- *M. Approval of First Reading of WASD Policy #137.3 – Participation in Career and Technical Education Programs by Home Education Students and Administrative Regulation 137.3 AR-0.

Consideration of approval for the first reading of WASD Policy #137.3-Participation in Career and Technical Education Programs by Home Education Students and Administrative Regulation 137.3 AR-0, as presented.

- *N. Approval of First Reading of WASD Policy #254 – Educational Opportunity for Military Children

Consideration of approval for the first reading of WASD Policy #254 – Educational Opportunity for Military Children, as presented

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese – Yes

Approved Disapproved Amended Tabled Postponed

2. PERSONNEL

A motion was made by Mr. Brown, seconded by Mrs. McConnell to approve the Action Items as follows.

- A. Extra-Curricular Volunteer Appointments for School Year 2022-2023

Consideration of approval for the following extra-curricular volunteer appointments:

1. Joseph P. Callahan, Jr., Volunteer for Odyssey of the Mind, for School Year 2023-24;
2. Randy Cleveland, as Chaperone for High School Ski Trip, effective February 13 – June 30, 2024;
3. Robert A. Fletcher, Volunteer for High School Baseball, effective March 4 – June 14, 2024;

- B. Extra-Curricular Hires for School Year 2022-23 and 2023-24

Consideration of approval for the following School Year 2023-24 extra-curricular hires of :

1. Darci Pollock (Warriner), as Middle School Softball Head Coach, effective March 4 – June 14, 2024 at a stipend of \$2,415;
2. Kim Warriner, as Middle School Softball Assistant Coach, effective March 4 - June 14, 2024 at a stipend of \$1,680;
3. Jeremy M. Cook, as Middle School Baseball Head Coach, effective March 4 – June 14, 2024 at a stipend of \$2,415;
4. Hunter Cass, as Middle School Baseball Assistant Coach, effective March 4 – June 14, 2024 at a stipend of \$1,680;

- C. Approval of Support Staff Hire

Consideration of approval for the following support staff hire for School Year 2023-24:

1. Samara Fillmore, as part-time (up to 29.5 hrs. per week/9 months) Special Education

Paraprofessional, pending completion of Highly Qualified Paraprofessional training to be completed within one year from date of hire. Hire date is February 12, 2024 at a starting rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.

*D. Approval of Conference Requests

Consideration of approval for the following conference requests:

1. Matthew Hildebrand, elementary teacher, Nathan Babcock, High School Health & Physical Education teacher, Isaac Cary, elementary computer teacher and Shane Mascho, Middle School Guidance Counselor, to attend "Pennsylvania State Football Coaches Association Clinic" at Penn State University, State College, PA on February 16 & 17, 2024. (Estimated Expenditures: **\$495 – substitute costs**)
2. Marcia Smith, special education teacher, to attend "QBS Trainer Recertification" on March 8, 2024 in State College, PA. (Estimated expenditures: Travel: \$120.60; Meals: \$10; Registration: \$700; **Total: \$830.60** (no substitute costs because of Act 80 Day))
3. Michael Wolff, IT Network Administrator, to attend "Tech Talk Live-IU13" in Lancaster, PA on May 6-8, 2024; (Estimated Expenditures: Travel: \$268; Lodging: \$450; Meals: \$80 Registration: \$400 – **TOTAL: \$1,198**)
4. Selina Bogaczyk, High School Health and Physical Teacher, to attend "Safety Care (V7) Initial", Williamsport, PA on June 10-12, 2024. (Estimated Expenditures: Travel: \$200.43; Registration: \$2,050; **TOTAL: \$2,250.43**)
5. Marcia Smith, special education teacher, to attend "QBS School-Aged Children", Williamsport, PA on June 6, 2024 (Estimated Expenditures: Travel: \$73.70; Meals: \$10.00; Registration: \$600 **TOTAL: \$683.70**)

E. Approval of Part-time Groundskeeper

Consideration of approval for the hire of Scott D. Burrous as part-time groundskeeper, at the rate of \$14.50 per hour, no more than five (5) hours per day, effective February 7, 2024 on a year-round schedule.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - Yes

Approved Disapproved Amended Tabled Postponed

3. OTHER

A motion was made by Mrs. McConnell, seconded by Mrs. West to approve the Action Items as follows.

A. Approval of Weighted Grade Recommendation AP/Dual Enrollment

Consideration of approval to weight AP and Dual Enrollment using a 1.05 multiplier. Students must pass the course to be eligible for the multiplier.

Roll call vote was as follows:

Mrs. West – No	Mr. Bieber – No	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – No	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - No

Approved Disapproved Amended Tabled Postponed

A motion was made by Mrs. McConnell, seconded by Mrs. West to approve the Action Items as follows.

B. Approval of Weighted Grade Recommendation Honors

Consideration of approval to weight honor courses using a 1.03 multiplier. Students must pass the course to be eligible for the multiplier.

Roll call vote was as follows:

Mrs. West – No	Mr. Bieber – No	Mr. Curreri – Yes
Mr. Nowak – Yes	Mr. Baldwin – No	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese – No

Approved Disapproved Amended Tabled Postponed

A motion was made by Mrs. McConnell, seconded by Mr. Nowak to approve the Action Items as follows.

C. Approval of Payment for Dual Enrollment or AP Courses

Consideration of approval to pay for one Dual Enrollment Course or AP Course for each student. Students must pass the course to be considered for reimbursement.

Roll call vote was as follows:

Mrs. West – No	Mr. Bieber – No	Mr. Curreri – No
Mr. Nowak – Yes	Mr. Baldwin – No	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese – Yes

Approved Disapproved Amended Tabled Postponed

XI. Public Comment – Mrs. Valerie Baltzley read from the policy manual and encouraged each board member to complete a training. Mrs. Tracy Doughtie thanked the Bocce Team for being present and thanked the board for voting yes to weighted grades. Mrs. Rowan Butters welcomed the new board members and spoke of being happy that weighted grades had passed. Mrs. Brigitte Largey gave thanks for the support for the Bocce Team this season. Mrs. Melissa Hoprach gave thanks for voting yes to weighted grades.

XII. A motion was made by Mr. Reese, seconded by Mr. Brown to adjourn the meeting at 7:24 PM.

Respectfully Submitted,

Heather Gastrock
Board Secretary