

**WELLSBORO AREA SCHOOL DISTRICT**

Board of Education Meeting Minutes

May 14, 2024 - 6:30 PM

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I. Called to Order by Christopher Gastrock @ 6:30 PM, in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.

II. Pledge of Allegiance – Mr. Christopher Gastrock led the pledge of allegiance.

III. Roll Call of Members – Mrs. Linda West; Mr. Eric Baldwin; Mr. Jerry Curreri; Mr. Daniel Nowak; Mr. Christopher Gastrock; Mr. Albert Bieber; Mr. Glen Reese; Mrs. Maegan McConnell; Mr. Scotty Brown joined via phone.

A. Presentation of Retirement Gifts to Penny Button, Laura Kozuhowski and Cynthia Carr – Mrs. Alanna Huck presented each retiree a gift and thanked them for their service.

IV. Announcement of any Executive Sessions – Thursday, April 18, 2024 at 6:10 PM, Board Room, for the purpose of personnel; Tuesday, May 7, 2024 at 6:00 PM, Board Room, for the purpose of personnel; Tuesday, May 7, 2024 at 8:30 PM, Board Room, for the purpose of personnel;

V. Concerned Resident Issues: None at this time.

VI. Approval of Agenda – A motion was made by Mr. Reese, seconded by Mr. Baldwin to approve the agenda as presented. On a voice vote, there were 9 yes votes. Motion passed.

Approved       Disapproved       Amended       Tabled       Postponed

VII. Board Minutes/Financials – A motion was made by Mr. Nowak, seconded by Mr. Reese to accept the board minutes and approval of bills as presented. On a voice vote, there were 9 yes votes. Motion passed.

\*A. Minutes of Previous Meeting

Work Session of April 4, 2024; (Attachment VII-A)  
Board Meeting of April 9, 2024; (Attachment VII-A-1)  
Minutes from Advisory Committee 3/14/2024 (Attachment VII-A-2)  
Minutes from Buildings & Grounds Mtg. 4/25/2024 (Attachment VII-A-3)

\*B. Approval of Bills

General Fund Invoices / (Attachment VII-B)  
Disbursements – General Fund

Approved       Disapproved       Amended       Tabled       Postponed

VIII. A. Reports

1. **Student Representatives** – Mr. Henry Whitney gave the student report for the High School.
2. **Superintendent** - Mrs. Alanna Huck presented the PDE budget flow chart. She reported that WASD had a resolution for the 24-25 school year, not a referendum. Mrs. Huck explained how budget timelines and township timelines for tax values work. Mrs. Huck also presented the history of the high school roof to the board with a handout. She also reported to have received two proposals for School Security Officers with accompanied handouts, as well as quotes for lawn mowing services. Lastly, she reported to be working with all teachers for future planning, gave mention to the music concerts and recognition for the art show.
3. **Business Manager** – Mrs. Jordan DeHaas reported that AssetWorks had given her the preliminary asset report. She also reported to have sent out RFP's to specific auditors. She presented the

preliminary budget and spoke about the assessment rates. Mrs. DeHaas spoke to the board regarding being over the allowable unassigned fund balance. She said she will be providing recommendations on where to move these funds at the June Work Session.

4. **Public Relations Follow-Up** – Covered under superintendent report.
5. **Board Members** - Mr. Al Bieber spoke about not being ready to settle with companies for the high school roof repairs. Mrs. Alanna Huck replied the solicitor was still working on this issue and they reported at some point, the litigation costs will outweigh the cost of the roof repair. Mr. Bieber would like the roofing company to be held accountable.

## IX. CONSENT ITEMS

A motion was made by Mr. Nowak, seconded by Mr. Curreri to approve the Consent Items as follows.

### 1. ADMINISTRATION AND ORGANIZATION

#### A. Appointment of District Treasurer

Consideration of approval for the appointment of Linda Gamble, Secretary to the Superintendent, as District Treasurer for the 2024-2025 school year, effective July 1, 2024.

#### B. Approval of Law Firms Utilized by the WASD during School Year 2023-2024

Consideration of approval of law firms utilized by the Wellsboro Area School District during School Year 2023-24:

1. Cox & Stokes, 19 Central Avenue, Wellsboro, PA;
2. Sweet, Stevens, Kata & Williams, LLP, 331 E. Butler Avenue, New Britain, PA;
3. Patrick J. Fanelli, Esq., 2875 Route 764, Suite 4, Duncansville, PA;
4. Eckert, Seamans, Cherin & Mellott, LLC, PO Box 643187, Pittsburgh, PA;
5. EFPR Group, 100 South Clinton Avenue, Suite 150, Rochester, New York;
6. Ellis Katz, Esq., 7 Colonial Drive, Newtown, PA;
7. Spencer, Gleason, Hebe & Rague, 17 Central Avenue, Wellsboro, PA;

### 2. PERSONNEL

#### \*A. Approval of Administrator Resignation Due to Retirement

Consideration of approval to accept letter of resignation due to retirement from Robert Kreger, WASD Rock L. Butler Middle School Principal, with regret, effective August 23, 2024. (Attachment IX-2A)

#### \*B. Approval of Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Maureen Poirier as High School Girls Basketball Assistant Coach, effective May 2, 2024. (Attachment IX-2B)

#### \*C. Approval of Professional Resignations

Consideration of approval to accept letters of resignation from:

1. Hannah Kroll, School Nurse, effective August 2, 2024. (Attachment IX-2C-1);
2. Madison DiCamillo, Computer Teacher, Grades 5 – 8, effective June 7, 2024; (Attachment IX-2C-2);

#### D. Approval of WESPA (Wellsboro Education Support Professionals Assoc.) Resignation

Consideration of approval to accept resignation of Destiny Hockenberry, part-time paraprofessional, effective February 13, 2024;

### 3. STUDENT

\*A. Overnight Field Trip Request

Consideration of approval for the following overnight field trip request:

1. Melanie Berndtson, High School AgScience Teacher, to take five (5) FFA students to Camp Mt. Luther, Mount Luther Lane, Mifflinburg, PA for 40<sup>th</sup> Annual PA State Envirothon to test students' knowledge of PA's natural resources on May 21 & 22, 2024; (Attachment IX-3A)

4. OTHER

A. Approval of Van Driver

Consideration of approval for Maureen A. Haner, as Van Driver, for Correll Student Transport, effective May 15, 2024; clearances received;

Roll call vote was as follows:

Mrs. West – Yes, no to 2A

Mr. Bieber – Yes

Mr. Curreri – Yes

Mrs. Nowak – Yes

Mr. Baldwin – Yes

Mr. Brown – Yes

Mrs. McConnell – Yes

Mr. Gastrock – Yes

Mr. Reese - Yes

    X     Approved

    Disapproved

    Amended

    Tabled

    Postponed

X. ACTION ITEMS:

A motion was made by Mr. Nowak, seconded by Mr. Bieber to approve the Action Items as follows.

1. ADMINISTRATION AND ORGANIZATION

\*A. Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2024 – 6/30/2025

Consideration of approval for the adoption of Resolution Approving Proposed Final Budget for Fiscal Year 7/1/2024 – 6/30/2025 per Special Session Act 1 of 2006. (Attachment X-1A)

\*B. Approval of WASD Special Education Plan 2024-2027

Consideration of approval for the Wellsboro Area School District Special Education Plan 2024-2027 as presented. (Attachment X-1B)

\*C. Approval of Rock L. Butler Middle School Change Orders 6, 7, and 8

Consideration of approval for the following change orders:

1. J. C. Orr & Son, Inc. **Change Order #6** – cost of painting the walls that were damaged during abatement process - **\$7,848.75** (Attachment X-1C-1)
2. J. C. Orr & Son, Inc. **Change Order #7** – cost of painting Stair “H” - **\$3,368.35** (Attachment X-1C-2)
3. J. C. Orr & Son, Inc. **Change Order #8** – cost of painting Band Rooms 110-A & 110-B – **\$871.13** (Attachment X-1C-3)
4. J. C. Orr & Son, Inc. **Change Order #9** – providing additional metal shelving, tops and diffusers - **\$14,548.31** (Attachment X-1C-4)

\*D. Approval of Proposal from SUNSTREAM Corporation for Rock L. Butler Middle School Additional Flooring Abatement Old Building

Consideration of approval for the proposal from SUNSTREAM Corporation to supply all labor, materials, equipment insurances and any related costs for additional flooring abatement at the Rock L. Butler Middle School in the amount of **\$40,218.00**. (Attachment X-1D)

- \*E. Approval of Career & Technology Articulation Agreement between WASD & Commonwealth Univ. of Pennsylvania  
 Consideration of approval of Career & Technology Articulation Agreement between Wellsboro Area School District (HS Career & Technology Center Health Science Program) and Commonwealth University of Pennsylvania, desiring to facilitate the transition of students from K-12 to the Health Science Program and to award college-level credit for prior learning for completion of the Health Professions and Related Clinical Science; (Attachment X-1E)
  
- \*F. Approval of Pathway Agreement between PA College of Technology and Wellsboro High School  
 Consideration of approval of Pathway Agreement between PA College of Technology and Wellsboro High School, said agreement to establish a mechanism for students of Wellsboro High School to earn credit for the defined coursework at Penn College in Building Construction Technology, A.A.S. (Attachment X-1F)
  
- G. Approval of Reinstatement of Construction Trades  
 Consideration of approval to reinstate Construction Trades, Other CTE CIP Code 46.999.
  
- \*H. Approval of Proposals for Chemical Disposal  
 Consideration of approval for the following proposals:
  1. Elk Environmental Services – Quote #240307 - Maintenance Only **Estimated: \$6300**  
 (Attachment X-1H-1)
  2. Elk Environmental Services – Quote #240308 - Chemistry Class Pk. **Estimated: \$6825**  
 (Attachment X-1H-2)
  
  3. Elk Environmental Services - Quote #240274 - High Haz **Estimated: \$12,115**  
 (Attachment X-1H-3)
  
- \*I. Approval of Update of WASD Policy #221 – Dress and Grooming  
 Consideration of approval of update of Wellsboro Area School District Policy #221 – Dress and Grooming. (Attachment X-1I)
  
- \*J. Approval of Update of WASD Policy #237 - Electronic Devices  
 Consideration of approval of update of Wellsboro Area School District Policy #237 – Electronic Devices. (Attachment X-1J)

Roll call vote was as follows:

Mrs. West – Yes, no to J	Mr. Bieber – Yes	Mr. Curreri – Yes
Mrs. Nowak – Yes	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - Yes

X Approved       Disapproved       Amended       Tabled       Postponed

## 2. PERSONNEL

A motion was made by Mr. Nowak, seconded by Mrs. McConnell to approve the Action Items as follows.

### A. Extra-Curricular Hires

Consideration of approval for the following extra-curricular hires for School Year 2024-2025:

1. Joseph T. Haight as High School Golf Head Coach, effective August 5 – October 23, 2024 at a stipend of \$2,131, pending receipt of all required clearances.
2. Maureen Poirier as High School Girls Basketball Head Coach, effective November 18, 2024 – March 22, 2025 at a stipend of \$4,659; clearances received;

3. Jacob Singer as High School Boys Basketball Assistant Coach, effective November 18, 2024 – March 22, 2025 at a stipend of \$2,874; clearances received;

B. Extra-Curricular Volunteer Appointments for School Year 2023-2024

Consideration of approval for the following volunteer appointments in school year 2023-2024:

1. Megan Richards, Volunteer Chaperone, for Class of 2026 trip to Dorney Park on May 17, 2024; clearances received;
2. Megan D. Browning, Volunteer Chaperone, for Class of 2026 trip to Dorney Park on May 17, 2024; clearances received;
3. Zane M. Herzog, Volunteer for SHEK play (pit crew) for the entire school year 2023-2024; clearances received;
4. Brian Shrawder, Volunteer Chaperone for 4<sup>th</sup> Grade Trip to Harrisburg on May 16, 2024; clearances received;
5. Sierra Logan (Johnson), Volunteer Chaperone for 4<sup>th</sup> Grade Trip to Harrisburg, on May 16, 2024; clearances received;
6. Kelli Wills, Volunteer Chaperone for 3<sup>rd</sup> Grade Trip to Corning Museum of Glass, Corning, New York on May 9, 2024; clearances received;

C. Approval of Summer “Extended Work Year” Days

Consideration of approval of the following summer extended work year days at contracted per diem rates for the school year 2023-2024 and 2024-2025:

1. Matthew Rendos, High School Guidance Counselor, not to exceed twenty-five (25) days;
2. Tanya Harmon, High School Guidance Counselor, not to exceed twenty-five (25) days;
3. Shane Mascho, Middle School Guidance Counselor, not to exceed twenty (20) days;
4. Melanie Berndtson, High School Vocational Agriculture Teacher, not to exceed twenty (20) days;
5. Megan Copp, High School Guidance Secretary (support staff) not to exceed ten (10) days;

D. Approval for Hires for Special Education Extended School Year (ESY) Program (2023-2024)

Consideration of approval for the following hires for Special Education Extended School Year (ESY) Program 2023-2024 (June 18 – July 20, 2024)

Teachers:

1. Brenda Copp, Special Education Teacher, for a maximum of forty-five (45) hours; up to nine (9) hours per week, Tuesday – Thursday, three (3) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
2. Marcia (Smith) Kenyon, Special Education Teacher, for a maximum of forty-five (45) hours; up to nine (9) hours per week, Tuesday – Thursday, three (3) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
3. Meg Ralston, Special Education Teacher, for a maximum of forty-five (45) hours; up to nine (9) hours per week, Tuesday – Thursday, three (3) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
4. Rhoda Mann, Special Education Teacher, for a maximum of forty-five (45) hours; up to nine (9) hours per week, Tuesday – Thursday, three (3) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
5. Shari Macias, Special Education Teacher, for a maximum of thirty (30) hours; up to six (6) hours per week, Tuesday – Thursday, two (2) hours per day 8:00 – 11:00 AM at the rate of \$34.00 per hour;
6. Marcia (Smith) Kenyon, Special Education Teacher, for a maximum of ten (10) hours; hours and days to be determined and hours will occur after 11:00 AM; at the rate of \$34.00 per hour;
7. Meg Ralston, Special Education Teacher, for a maximum of ten (10) hours; hours and days to be determined and hours will occur after 11:00 AM; at the rate of \$34.00 per hour;

8. Nicole Scea, Substitute Special Education Teacher, at a rate of \$34.00 per hour as needed;

**Paraprofessionals:**

1. Norma Kohler, special education paraprofessional, to attend PARTNERS SUMMER ADVENTURE PROGRAM (PSAP), Mansfield, PA; working for five (5) weeks (June 17 – July 19, 2024 on Mondays and Wednesdays, 9:00 AM – 4:00 PM (total of fourteen (14) hours per week) at the rate of \$14.50 per hour;
2. Lisa Lane, special education paraprofessional, for a maximum of forty-five (45) hours; nine (9) hours per week, Tuesday, Wednesday, Thursday, for (3) hours per day 8:00 – 11:00 AM at the rate of \$14.50 per hour; Location: Don Gill Elementary School

**\*E. Approval of Conference Requests**

Consideration of approval for the following conference requests:

1. Robert Kieser, High School Industrial Technology teacher, to attend “Welding Teacher Training”, (sponsored by Penn College Miller Welding Training) Williamsport, PA on May 9 & 10, 2024 (Estimated Expenditures: Substitute (2 days) - \$330.00; Meals: \$30.00 **TOTAL EXPENDITURES: \$360**) (Attachment X-2E-1)
2. Jill Yusinski, Speech & Language Impaired K-12 teacher, to attend “Believe It or Not: Evidence and Ethical Considerations for Speech/Language Pathologists” (a webinar sponsored by PA Department of Education, Bureau of Special Education – no costs) on May 21, 2024; (Attachment X-2E-2)
3. Daniel Long, High School Math Teacher, to attend “AP Calculus AB and BC (combined) – APSI Online @ William & Mary, on June 25-28, 2024 (**TOTAL EXPENDITURES: Registration: \$700**) (Attachment X-2E-3)

**F. Approval of Support Staff Hire**

Consideration of approval of Cindy Pavlick as full-time custodian, (8 hrs. per day/12 months) effective start date of Monday, April 15, 2024 at a starting rate of \$14.50 per hour. Hire is dependent on completion of a satisfactory first forty-five (45) day probationary period.

**G. Approval of WASD Professional Transfer for School Year 2024-2025**

Consideration of approval of Hannah Miller, Don Gill Elementary Teacher, **from** Don Gill Elementary Teacher (3<sup>rd</sup> Grade), **to** Don Gill Title I Reading Specialist, effective August 22, 2024. Payrate will remain the same.

**H. Approval of hire of five (5) WASD Student Workers for 2024 Buildings and Grounds Help**

Consideration of approval for the hire of three (3) WASD student workers for 2024 Buildings and Grounds help. Payrate for student help is \$14.50 per hour, effective June 10<sup>th</sup> – August 23, 2024. Workers are: Stephan Salada, Mason Nowak and Jacoby Strang. Consideration of approval for the hire of two (2) WASD student workers for 2024 Buildings and Grounds help. Payrate for student help is \$14.50 per hour, effective June 10<sup>th</sup> – August 23, 2024. Workers are Nehemiah Burrous and Connor Adams.

**I. Approval of Full-Time WASD Groundskeeper**

Consideration of approval of the hire of Scott Burrous as full-time Groundskeeper (8 hrs. per day /12 months) effective start date of Wednesday, May 15, 2024 at a starting rate of \$14.50 per hour.

Roll call vote was as follows:

Mrs. West – Yes

Mr. Bieber – Yes

Mr. Curreri – Yes

Mrs. Nowak – Yes, abstention 2H  
Mrs. McConnell – Yes

Mr. Baldwin – Yes  
Mr. Gastrock – Yes

Mr. Brown – Yes  
Mr. Reese - Yes

Approved       Disapproved       Amended       Tabled       Postponed

### 3. CURRICULUM

A motion was made by Mrs. West, seconded by Mr. Baldwin to approve the Action Items as follows.

#### A. Approval of Keystone Algebra Curriculum

Consideration of approval for Barbara West, High School Mathematics Teacher, to work up to ten (10) hours on Keystone Algebra curriculum at \$34.00 per hour in the time period of June 8 – July 31, 2024. Payment to come from Federal Programs Title I funds.

#### B. Approval of Elementary ELA Curriculum

Consideration of approval for the following teachers to attend seven (7) hours of Wonder’s ELA training in August 2024 at \$34.00 per hor. Payment to come from Federal Programs Title I funds.

1. Sean Callahan
2. Carla Starkweather
3. Annette Nuss
4. Heather Callahan
5. Holden Kennedy
6. Tina Kreisler
7. Brenda Brought
8. Mary Jane Freeman
9. Tammy Leach
10. Ashley Bowen
11. Jessica Palmer
12. Rhoda Mann
13. Bethany Salada
14. Laura Lightner

#### C. Approval of SAP Training in August 2024

Consideration of approval for the following professionals to attend up to **five (5) hours** of SAP Training in August of 2024 to be paid at the rate of \$34.00 per hour. Payment to come from PCCD Mental Health Grant funds.

1. Selina Bogaczyk
2. Elizabeth Hoover
3. Melinda Kramer
4. Sharon Mohr
5. Jennifer Outman
6. Kristen Rendos
7. Erin Szentesy
8. Tammy Leach
9. Heather Ladd
10. Brigitte Largey
11. Melissa Ryan
12. Bethany Salada
13. Rachel Smith
14. Isaac Cary
15. Sarah (Tinney) Harris
16. Alice Nowak, Nurse’s Aide, at \$21.44 per hour - \$107.20

#### D. Approval of Textbook Adoptions 2024

Consideration of adoption of the following textbooks:

<u>Grade/Course</u>	<u>Book Title, Edition, Publisher</u>
<b>AP Government</b>	AP US Government & Politics Premium Prep. 22 <sup>nd</sup> edition copyright 2023, Princeton Review
<b>5<sup>th</sup> Grade</b>	Social Studies: Building Our Country myWorld Interactive 5 (c) 2019 SAVAAS (only the 1 <sup>st</sup> half of the whole year program) ONLY PART A Book with Teacher Manuals
<b>4<sup>th</sup> Grade</b>	Exploring Pennsylvania 2 <sup>nd</sup> Edition-2023 copyright Pellow, Bowersox and Wright – Authors
<b>4<sup>th</sup> Grade</b>	Social Studies Alive! Regions of Our Country
<b>6<sup>th</sup> Grade</b>	SAVVAS World Geography: My World Interactive (2019)

<b>6<sup>th</sup> Grade</b>	Daily Geography Practice, Grade 6 – Teacher’s Edition, E-book (supplement to textbook)
<b>6<sup>th</sup> Grade</b>	Evan Moore: 7 Continents: North America, Grades 4-6 – Teacher Reproducible, E-book (supplement to textbook)
<b>6<sup>th</sup> Grade</b>	Evan Moore: 7 Continents: South America, Grades 4-6 – Teacher Reproducible, E-book (supplement to textbook)
<b>7<sup>th</sup> Grade</b>	MYWORLD INTERACTIVE GEOGRAPHY 2019 EASTERN HEMISPHERE
<b>8<sup>th</sup> Grade</b>	McGraw Hill, United States History: Voices and Perspectives, The Early Years
<b>French Class ESP</b>	Horizons, 7thEdition, Cengage Publishers, Author Joan H. Manley, 2019

ESSER ARP will be used for the Purchase. Instructional set-aside was a requirement of ESSER RP.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Curreri – Yes
Mrs. Nowak – Yes, abstention 3C	Mr. Baldwin – Yes	Mr. Brown – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mr. Reese - Yes

Approved     Disapproved     Amended     Tabled     Postponed

XI. Public Comment – Miss Olivia Gage addressed how warm the schools get and how the dress code change will affect the elementary school due to the lack of air conditioning. Mr. Steve Adams gave thanks to Mr. Rob Kreger for his services and stated that he will be missed. He also acknowledged the retiring teachers stating they are leaving at the top of their game and thanked them for a job well done.

XII. The board meeting was adjourned at 7:34 PM.

Respectfully Submitted,

Heather Gastrock  
Board Secretary