



Buildings and Grounds Committee Meeting Minutes Thursday, May 23, 2024

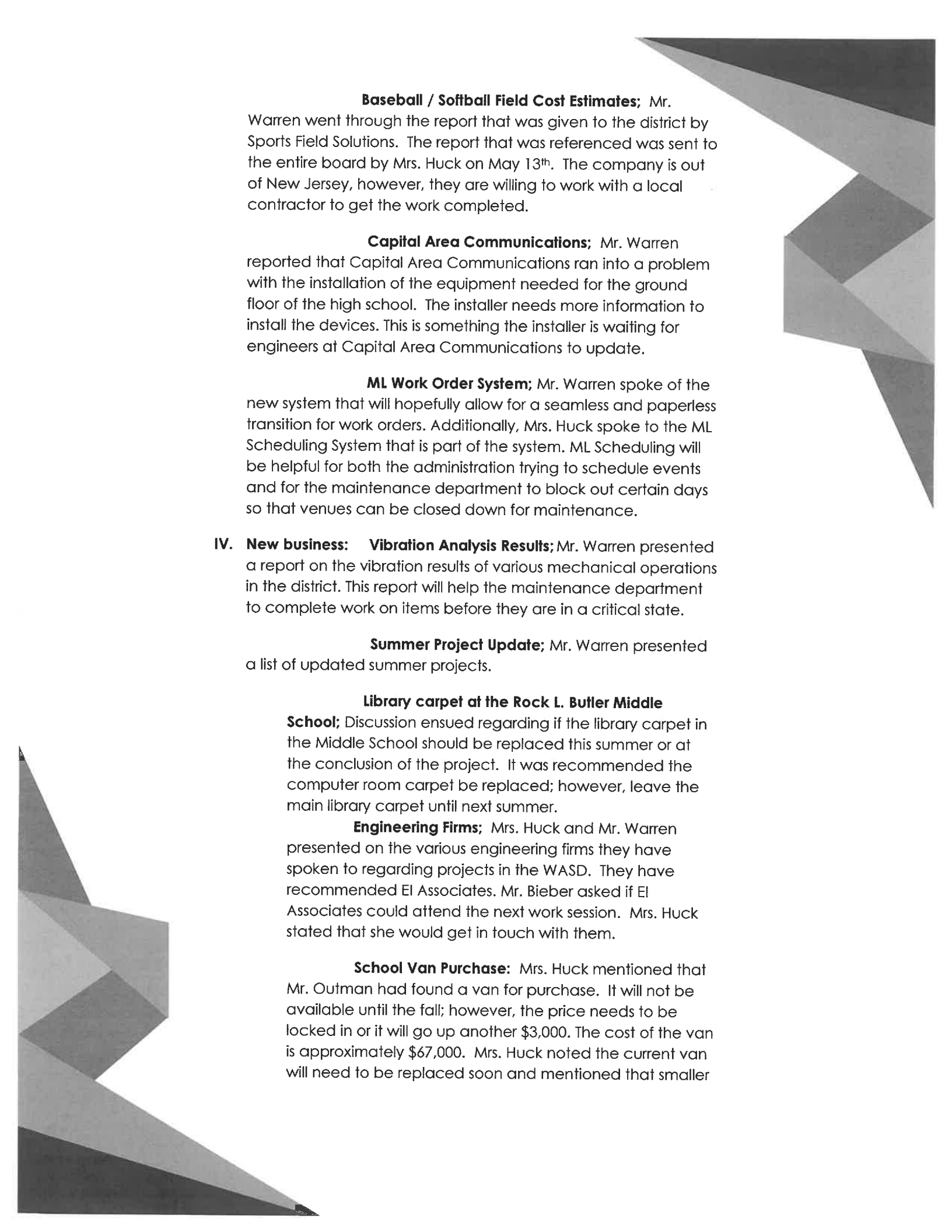
Location: Rock L. Butler Middle School

Date: May 23, 2024

Time: Immediately following the Middle School Construction Meeting (around 9:30 AM)

- I. **Call to Order:** Mr. Bieber called the meeting to order at 9:30 a.m.
- II. **Attendance:** Mr. Warren, Mr. Kreger, Dr. Miller, Mrs. Huck, Mrs. Coots, Scotty Brown, Al Bieber,
- III. **Old business: High School Roof;** Mrs. Huck reported out on the current state of the roof project from the view of the attorneys that are engaged in the project. It was noted that EI Associates came to the school and on a first look did not see any substantial movement of the building that would be out of the ordinary for a building that is 20 years old. Mr. Bieber thanked Mrs. Huck for providing the timeline of the roof project to the entire board at the last board meeting. Mrs. Coots reported out on a grant opportunity to pay for the roof.

Steps at the Elementary School; Mr. Warren reported that he is working with a contractor for this work. Mr. Warren did note that if the sewer line runs under the steps, it would be better to fix the steps at the conclusion of the sewer line installation. Again, this is something that was brought to the attention of EI Associates when they walked around the campus.



Baseball / Softball Field Cost Estimates; Mr. Warren went through the report that was given to the district by Sports Field Solutions. The report that was referenced was sent to the entire board by Mrs. Huck on May 13th. The company is out of New Jersey, however, they are willing to work with a local contractor to get the work completed.

Capital Area Communications; Mr. Warren reported that Capital Area Communications ran into a problem with the installation of the equipment needed for the ground floor of the high school. The installer needs more information to install the devices. This is something the installer is waiting for engineers at Capital Area Communications to update.

ML Work Order System; Mr. Warren spoke of the new system that will hopefully allow for a seamless and paperless transition for work orders. Additionally, Mrs. Huck spoke to the ML Scheduling System that is part of the system. ML Scheduling will be helpful for both the administration trying to schedule events and for the maintenance department to block out certain days so that venues can be closed down for maintenance.

IV. New business: Vibration Analysis Results; Mr. Warren presented a report on the vibration results of various mechanical operations in the district. This report will help the maintenance department to complete work on items before they are in a critical state.

Summer Project Update; Mr. Warren presented a list of updated summer projects.

Library carpet at the Rock L. Butler Middle School; Discussion ensued regarding if the library carpet in the Middle School should be replaced this summer or at the conclusion of the project. It was recommended the computer room carpet be replaced; however, leave the main library carpet until next summer.

Engineering Firms; Mrs. Huck and Mr. Warren presented on the various engineering firms they have spoken to regarding projects in the WASD. They have recommended EI Associates. Mr. Bieber asked if EI Associates could attend the next work session. Mrs. Huck stated that she would get in touch with them.

School Van Purchase: Mrs. Huck mentioned that Mr. Outman had found a van for purchase. It will not be available until the fall; however, the price needs to be locked in or it will go up another \$3,000. The cost of the van is approximately \$67,000. Mrs. Huck noted the current van will need to be replaced soon and mentioned that smaller

teams may be able to use the van as opposed to running a bus to events.

V. Adjournment: The meeting was adjourned at 10:45 a.m.