



**71 South Main Street  
Mansfield, PA 16933  
(570) 662-2787**

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### **Contract for Music Therapy Services**

Wellsboro Area School District hereby agrees to contract the services of the **Momentum Music Services** music therapy program, (contractor) in accordance with the terms below. This contract agreement is binding for the length of 12 months starting **August 22, 2024** and ending **June 10, 2024**. This agreement may be terminated at any time by either party, provided written notice is submitted within 30 days of the termination date.

#### **Responsibilities of contracting agency:**

- Provide essential background information and diagnosis of client, as well as access to client background information, as requested, for assessment purposes
- Provide adequate communication by phone, email, letter, or other means regarding new referrals, IEP meetings, and other pertinent client-related information to ensure appropriate and timely implementation of services and documentation of progress.
- See that clients are ready at the designated time
- Provide at least 2 hours notice if canceling a scheduled session (failure to do so may result in the session being billed as usual)
- Provide reimbursement of services as agreed upon under contract
- Ensure that at least one staff member is at the facility or site during the session
- Provide a suitable space, free from interruptions, for the therapy to take place

#### **Responsibilities of the contractor:**

- Assess clients based on case histories and information gathered in initial and on-going sessions to make appropriate recommendations for therapeutic interventions.
- Define individual goals and objectives and ensure that these are contributed to students' IEPs in a timely manner and updated/revised as needed.
- Develop and implement music therapy treatment plans in accordance with IEP recommendations.
- Document progress every nine weeks in a written report and evaluate program effectiveness regularly
- Provide a written assessment report for new referrals, as well as re-assessments of current clients periodically.
- Provide supplies, equipment, and transportation time and costs
- Provide at least 2 hours notice to individual sites if canceling a scheduled session

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- Provide contracting agency monthly bills for services.
- Provide contracting agency proof of current certifications, clearances, and other necessary documents.

**Fees:**

**\$80 per direct service hour for group and individual sessions, pro-rated for shorter sessions**

**\$65 per hour for consultation, pro-rated for shorter meetings**

**\$130 for each completed assessment**

- Contractor will provide contracting agency with a monthly bill for services rendered
- Payment due within 30 days of receipt of invoice
- Outstanding balances subject to \$5.00 fee for each week overdue

**Number of clients served:**

- Group size limited to number agreed upon (8) with additions only upon approval of both the contracting agency and the contractor
- Clients who through assessment or program evaluation are deemed no longer appropriate for treatment may be recommended to the IEP team for discharge from the music therapy program.

**Contract expires and may be renegotiated one year from the date of the first scheduled session,**

Signature of approving administrator representing the contracting agency

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of music therapist providing service and representing the contractor:

*Julie Schlosser, MT-BC*

\_\_\_\_\_ Date: 5/14/2024

Julie M. Schlosser, MT-BC